

DRAFT BUDGET & APPROPRIATION ORDINANCE

OSWEGO TOWNSHIP

**ORDINANCE No. 2025-01**

An ordinance appropriating for all town purposes for OSWEGO Township, KENDALL County, Illinois, for the fiscal year beginning APRIL 1, 2025 and ending MARCH 31, 2026.

BE IT ORDAINED by the Board of Trustees of OSWEGO Township, KENDALL County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of OSWEGO Township, be and the same are hereby appropriated for the town purposes of OSWEGO Township, KENDALL County, Illinois, as hereinafter specified for the fiscal year beginning APRIL 1, 2025 and ending MARCH 31, 2026.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

GENERAL TOWN

GENERAL ASSISTANCE

CEMETERY

**GENERAL TOWN FUND**

**2025-2026 Budgeted**

**BEGINNING BALANCE** (Estimated) April 1, 2025 **\$2,700,000.00**

**REVENUES**

|      |                              |              |
|------|------------------------------|--------------|
| 4311 | Property Tax                 | \$987,388.00 |
| 4312 | Replacement Tax              | \$50,000.00  |
| 4320 | Interest/Dividend Income     | \$82,500.00  |
| 4347 | Grants                       | \$0.00       |
| 4360 | Revenue-Ordinance Violations | \$4,500.00   |
| 4382 | Rental Income                | \$2,800.00   |
| 4389 | Miscellaneous Income         | \$30,000.00  |

**TOTAL REVENUES:** **\$1,157,188.00**

**TOTAL FUNDS AVAILABLE:** **\$3,857,188.00**

**EXPENDITURES**

|                |              |
|----------------|--------------|
| Administration | \$965,700.00 |
| Assessor       | \$574,860.00 |

**TOTAL EXPENDITURES/APPROPRIATIONS:** **\$1,540,560.00**

**ENDING BALANCE** March 31, 2026 (Estimate) **\$2,316,628.00**

**GENERAL TOWN FUND  
ADMINISTRATION**

**2025-2026 Budgeted**

**PERSONNEL**

|      |   |              |                     |
|------|---|--------------|---------------------|
| 10   | Salaries                                | \$425,000.00 |                     |
| 5411 | Deputy Clerk                            | \$4,000.00   |                     |
| 5461 | Social Security & Medicare Contribution | \$32,500.00  |                     |
| 5463 | Retirement Contribution                 | \$30,000.00  |                     |
| 5470 | Health Insurance                        | \$142,000.00 |                     |
| 5490 | IDES                                    | \$250.00     |                     |
| 5498 | Workman's Comp                          | \$250.00     |                     |
|      | <b>TOTAL PERSONNEL</b>                  |              | <b>\$634,000.00</b> |

**CONTRACTUAL SERVICES**

|      |                                   |             |                     |
|------|-----------------------------------|-------------|---------------------|
| 6502 | Bank Fees                         | \$250.00    |                     |
| 6503 | Late Fees                         | \$150.00    |                     |
| 6504 | Interest Charges                  | \$50.00     |                     |
| 6511 | Maintenance Service-Building      | \$30,000.00 |                     |
| 6512 | Maintenance Service-Equipment     | \$2,500.00  |                     |
| 6513 | Maintenance Service-Vehicle       | \$3,500.00  |                     |
| 6517 | Maintance Service - Ground        | \$15,000.00 |                     |
| 6531 | Accounting Service                | \$20,000.00 |                     |
| 6533 | Legal Service                     | \$20,000.00 |                     |
| 6551 | Postage                           | \$750.00    |                     |
| 6552 | Telephone                         | \$3,500.00  |                     |
| 6553 | Publishing                        | \$1,000.00  |                     |
| 6554 | Printing                          | \$1,500.00  |                     |
| 6555 | Internet/Website                  | \$1,000.00  |                     |
| 6561 | Dues, Permits & Bonds             | \$3,000.00  |                     |
| 6562 | Travel Expenses                   | \$3,500.00  |                     |
| 6563 | Training                          | \$3,500.00  |                     |
| 6571 | Utilities                         | \$15,000.00 |                     |
| 6592 | General Insurance                 | \$55,000.00 |                     |
| 6596 | Mosquito Fund                     | \$28,000.00 |                     |
| 6597 | Plan Commission                   | \$500.00    |                     |
| 6598 | Ordinance Enforcement             | \$3,500.00  |                     |
|      | <b>TOTAL CONTRACTUAL SERVICES</b> |             | <b>\$211,200.00</b> |

**COMMODITIES**

|      |                          |             |                    |
|------|--------------------------|-------------|--------------------|
| 6630 | Office Equipment         | \$15,000.00 |                    |
| 6651 | Office Supplies          | \$3,000.00  |                    |
| 6652 | Operating Supplies       | \$3,500.00  |                    |
| 6653 | Software/Licenses        | \$3,500.00  |                    |
| 6655 | Fuel & Oil               | \$500.00    |                    |
|      | <b>TOTAL COMMODITIES</b> |             | <b>\$25,500.00</b> |

**CAPITAL OUTLAY**

|      |                             |            |                   |
|------|-----------------------------|------------|-------------------|
| 6820 | Building                    | \$0.00     |                   |
| 6830 | Vehicles                    | \$0.00     |                   |
| 6840 | Equipment                   | \$3,000.00 |                   |
|      | <b>TOTAL CAPITAL OUTLAY</b> |            | <b>\$3,000.00</b> |

**OTHER EXPENDITURES**

|      |                                  |             |                    |
|------|----------------------------------|-------------|--------------------|
| 8360 | Senior Services                  | \$65,000.00 |                    |
| 8400 | Retiree Health Ins. (Reimbursed) | \$15,000.00 |                    |
| 8800 | Fund Transfer                    | \$0.00      |                    |
| 8950 | Contingency                      | \$10,000.00 |                    |
| 8999 | Other Misc. Expenses             | \$2,000.00  |                    |
|      | <b>TOTAL OTHER EXPENDITURES</b>  |             | <b>\$92,000.00</b> |

**TOTAL ADMINISTRATION:** \$965,700.00

**GENERAL TOWN FUND**  
**ASSESSOR**

**2025-2026 Budgeted**

**PERSONNEL**

|      |   |              |
|------|---|--------------|
| 10   | Salaries                                | \$315,750.00 |
| 5461 | Social Security & Medicare Contribution | \$25,550.00  |
| 5463 | Retirement Contribution                 | \$27,500.00  |
| 5470 | Health Insurance                        | \$119,760.00 |

**TOTAL PERSONNEL**

**\$488,560.00**

**CONTRACTUAL SERVICES**

|      |                               |            |
|------|-------------------------------|------------|
| 6512 | Maintenance Service-Equipment | \$1,500.00 |
| 6513 | Maintenance Service-Vehicle   | \$2,000.00 |
| 6533 | Legal                         | \$2,000.00 |
| 6551 | Postage                       | \$500.00   |
| 6552 | Telephone                     | \$750.00   |
| 6555 | Internet/Website              | \$7,500.00 |
| 6561 | Dues, Permits and Bonds       | \$300.00   |
| 6562 | Travel Expenses               | \$2,000.00 |
| 6563 | Training                      | \$3,000.00 |
| 6595 | Appraisals                    | \$0.00     |
| 6599 | Contract Payment              | \$0.00     |

**TOTAL CONTRACTUAL SERVICES**

**\$19,550.00**

**COMMODITIES**

|      |                      |            |             |
|------|----------------------|------------|-------------|
|      | 34500                |            |             |
| 6651 | Office Supplies      | 197496.8   | \$1,500.00  |
| 6653 | Software Lic. Maint. | 20625.75   | \$18,500.00 |
| 6555 | Fuel & Oil           | 63688.4166 | \$750.00    |
|      | 316310.9666          |            |             |

**TOTAL COMMODITIES**

**\$20,750.00**

**CAPITAL OUTLAY**

|      |                    |             |
|------|--------------------|-------------|
| 6820 | Building           | \$0.00      |
| 6830 | Vehicle (Reserve)* | \$40,000.00 |
| 6840 | Equipment          | \$5,000.00  |

**TOTAL CAPITAL OUTLAY**

**\$45,000.00**

**OTHER EXPENDITURES**

|      |                                 |            |
|------|---------------------------------|------------|
| 8999 | Other Misc. Expenses- Plat Maps | \$1,000.00 |
|------|---------------------------------|------------|

**TOTAL OTHER EXPENSES**

**\$1,000.00**

**TOTAL ASSESSOR:**

**\$574,860.00**

**GENERAL ASSISTANCE FUND****2025-2026 Budgeted**

|                                    |   |             |                     |
|------------------------------------|---|-------------|---------------------|
| BEGINNING BALANCE (Estimate)       | April 1, 2025                           |             | <b>\$160,000.00</b> |
| <b><u>REVENUES</u></b>             |   |             |                     |
| 4311                               | Property Tax                            | \$2,100.00  |                     |
| 4320                               | Interest Income                         | \$3,500.00  |                     |
| 4347                               | Grants-State                            | \$0.00      |                     |
| 4389                               | Misc. Income                            | \$3,000.00  |                     |
|                                    | <b>TOTAL REVENUES:</b>                  |             | <b>\$8,600.00</b>   |
|                                    | <b>TOTAL FUNDS AVAILABLE:</b>           |             | <b>\$168,600.00</b> |
| <b><u>PERSONNEL</u></b>            |   |             |                     |
| 5410                               | Salaries                                | \$25,000.00 |                     |
|                                    | <b>TOTAL PERSONNEL</b>                  |             | <b>\$25,000.00</b>  |
| <b><u>CONTRACTUAL SERVICES</u></b> |   |             |                     |
| 6502                               | Bank Fees                               | \$100.00    |                     |
| 6512                               | Maintenance Service-Equipment           | \$200.00    |                     |
| 6520                               | GA- Home Relief                         | \$25,000.00 |                     |
| 6533                               | Legal                                   | \$1,200.00  |                     |
| 6551                               | Postage                                 | \$150.00    |                     |
| 6561                               | Dues, Permits and Bonds                 | \$150.00    |                     |
| 6652                               | Travel Expenses                         | \$1,000.00  |                     |
| 6563                               | Training                                | \$2,000.00  |                     |
| 6592                               | General Insurance                       | \$0.00      |                     |
|                                    | <b>TOTAL CONTRACTUAL SERVICES</b>       |             | <b>\$29,800.00</b>  |
| <b><u>COMMODITIES</u></b>          |   |             |                     |
| 6651                               | Office Supplies                         | \$1,500.00  |                     |
| 6652                               | Operating Supplies                      | \$500.00    |                     |
| 6653                               | Software/Licenses                       | \$2,500.00  |                     |
| 6670                               | Community Service Grants/Programs       | \$25,000.00 |                     |
| 6680                               | Flat Grant                              | \$25,000.00 |                     |
|                                    | <b>TOTAL COMMODITIES</b>                |             | <b>\$54,500.00</b>  |
| <b><u>CAPITAL OUTLAY</u></b>       |   |             |                     |
| 6820                               | Building                                | \$0.00      |                     |
|                                    | <b>TOTAL CAPITAL OUTLAY</b>             |             | <b>\$0.00</b>       |
| <b><u>OTHER EXPENDITURES</u></b>   |   |             |                     |
|                                    | Miscellaneous Expense                   | \$500.00    |                     |
|                                    | <b>TOTAL OTHER EXPENDITURES</b>         |             | <b>\$500.00</b>     |
|                                    | <b>TOTAL EXPENDITURE/APPROPRIATIONS</b> |             | <b>\$109,800.00</b> |
| ENDING BALANCE                     | March 31, 2026 (Estimated)              |             | <b>\$58,800.00</b>  |



**CEMETERY FUND****2025-2026 Budgeted****BEGINNING BALANCE (Est.)**

April 1, 2025

**\$900,000.00**

(Includes Perpetual Care Trust)

**REVENUES**

|      |                                  |              |                       |
|------|----------------------------------|--------------|-----------------------|
| 4311 | Property Tax                     | \$116,500.00 |                       |
| 4312 | IL Replacement Tax               | \$2,000.00   |                       |
| 4320 | Dividend/Interest Income         | \$23,000.00  |                       |
| 4330 | Gain/Loss on Investment (Stocks) | \$0.00       |                       |
| 4340 | Lots, Burials, Vaults            | \$7,500.00   |                       |
| 4347 | Grants                           | \$0.00       |                       |
| 4387 | Transfer from General TWP Fund   | \$0.00       |                       |
| 4389 | Misc. Income                     | \$400.00     |                       |
|      | <b>TOTAL REVENUES:</b>           |              | <b>\$149,400.00</b>   |
|      | <b>TOTAL FUNDS AVAILABLE:</b>    |              | <b>\$1,049,400.00</b> |

**EXPENDITURES****PERSONNEL**

|      |   |             |                    |
|------|---|-------------|--------------------|
| 5410 | Salaries                                | \$10,000.00 |                    |
| 5461 | Social Security & Medicare Contribution | \$900.00    |                    |
| 5463 | IMRF Contribution                       | \$0.00      |                    |
| 5498 | Workman's Comp                          | \$0.00      |                    |
|      | <b>TOTAL PERSONNEL</b>                  |             | <b>\$10,900.00</b> |

**CONTRACTUAL SERVICES**

|      |                                    |             |                    |
|------|------------------------------------|-------------|--------------------|
| 6502 | Bank Fees                          | \$100.00    |                    |
| 6511 | Maintenance Service-Building       | \$1,000.00  |                    |
| 6512 | Maintenance Service-Equipment      | \$1,000.00  |                    |
| 6517 | Maintenance Service-Grounds & Road | \$30,000.00 |                    |
| 6517 | Tree Trimming-Removal              | \$25,000.00 |                    |
| 6517 | Spring-Fall Clean up               | \$15,000.00 |                    |
| 6533 | Legal                              | \$1,500.00  |                    |
| 6549 | Other Professional Services        | \$500.00    |                    |
| 6553 | Publishing                         | \$250.00    |                    |
| 6554 | Printing                           | \$250.00    |                    |
| 6571 | Utilities                          | \$600.00    |                    |
| 6594 | Rentals                            | \$0.00      |                    |
|      | <b>TOTAL CONTRACTUAL SERVICES</b>  |             | <b>\$75,200.00</b> |

**COMMODITIES**

|      |                              |            |                   |
|------|------------------------------|------------|-------------------|
| 6617 | Maintenance Supplies-Grounds | \$1,000.00 |                   |
| 6651 | Office Supplies              | \$100.00   |                   |
| 6652 | Operating Supplies           | \$150.00   |                   |
| 6653 | Software/Licenses/IT         | \$5,000.00 |                   |
| 6655 | Fuel & Oil                   | \$2,000.00 |                   |
|      | <b>TOTAL COMMODITIES</b>     |            | <b>\$8,250.00</b> |

**CAPITAL OUTLAY**

|      |                             |              |                     |
|------|-----------------------------|--------------|---------------------|
| 6820 | Land                        | \$1,000.00   |                     |
| 6840 | Equipment                   | \$2,000.00   |                     |
| 6860 | Vaults & Plaques            | \$500.00     |                     |
| 6870 | Scatter Garden              | \$350,000.00 |                     |
|      | <b>TOTAL CAPITAL OUTLAY</b> |              | <b>\$353,500.00</b> |

**OTHER EXPENDITURES**

|      |                                 |            |                   |
|------|---------------------------------|------------|-------------------|
| 8950 | Contingency                     | \$3,500.00 |                   |
| 8999 | Miscellaneous Expense           | \$1,800.00 |                   |
|      | <b>TOTAL OTHER EXPENDITURES</b> |            | <b>\$5,300.00</b> |

**TOTAL EXPENDITURES/APPROPRIATIONS: \$453,150.00**

**ENDING BALANCE**

**March 31, 2026 (Estimated)**  
**(Includes Perp. Care Trust)**

**\$596,250.00**



SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning APRIL 1, 2025 and ending MARCH 31, 2026 by fund shall be as follows:

|                              |                       |
|------------------------------|-----------------------|
| General Town Fund            | <b>\$1,540,560.00</b> |
| General Assistance Fund      | <b>\$109,800.00</b>   |
| Cemetery Fund                | <b>\$453,150.00</b>   |
| <b>TOTAL APPROPRIATIONS:</b> | <b>\$2,103,510.00</b> |

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of:

**Two Million One Hundred Three Thousand, Five Hundred Ten Dollars and 00/100 (\$2,103,510.00)**


for the fiscal year beginning APRIL 1, 2025 and ending MARCH 31, 2026

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

TO BE  
 ADOPTED the 11th day of MARCH, 2025 pursuant to a roll call vote by the  
 Board of Trustees of OSWEGO Township,  
 KENDALL County, Illinois.

| <u>BOARD OF TRUSTEES</u> | <u>YAY</u>   | <u>NAY</u>   | <u>ABSENT</u> |
|--------------------------|--------------|--------------|---------------|
| JUDY BUSH                | <u>✓</u>     | <u>_____</u> | <u>_____</u>  |
| BILL HELGESON            | <u>✓</u>     | <u>_____</u> | <u>_____</u>  |
| DONNA SAWICKI            | <u>✓</u>     | <u>_____</u> | <u>_____</u>  |
| DIANE SELMER             | <u>_____</u> | <u>_____</u> | <u>✓</u>      |
| JOSEPH WEST              | <u>_____</u> | <u>_____</u> | <u>✓</u>      |

  
 \_\_\_\_\_  
 KENNETH HOLMSTROM  
 Town Clerk