

Minutes of the Oswego Township

REGULAR MEETING

September 12, 2023

Approved 10-10-23

The meeting of the Oswego Township was called to order at 6:30 P.M by Supervisor Joe West. The meeting was held at 99 Boulder Hill Pass, Montgomery, Illinois. The pledge of allegiance to the U.S flag was given by all in attendance.

Township officials in attendance were Supervisor West, Trustees Bush, Sawicki, Selmer and Helgeson, Clerk Holmstrom and Assessor Hauser. Donna Stanley and Rob Delong were present. Deputy Sheriff Stewart was present. Attorney Keri Lynn was present. Highway Commissioner Ainsworth was excused from this meeting. Supervisor West stated that a quorum was present. Six other residents were present.

Supervisor West asked if there were any corrections to the Minutes from 8-8-2023. Trustee Selmer motioned to approve the minutes of 8-8-2023, second by Trustee Helgeson. Roll call: Trustee Bush, Helgeson, Sawicki, Selmer and Supervisor West motioned to approve. Motion carried.

Kendall county Sheriff report given by Deputy Stewart is attached to these minutes.

Trustee Report:

Trustee Bush gave her report on Senior services. She reported on senior events that occurred during August and the first week of September. She reported that she completed reconciliation of the bank statements through 8-31-2023. She attended several senior lunches and the Boulder Hill picnic.

Trustee Helgeson – He attended meetings to discuss the progress made on the scatter garden project. Met with the Oswego downtown business.

Trustee Sawicki – She stated she spoke with Michelle Bergeron on youth services that could be offered at the senior Community center. She reached out to local teachers and counselors to work on programming.

Trustee Selmer – She completed bank reconciliements through 8-31-2023. She thanked Rob Delong and his wife for their work on the Boulder Hill Picnic which she attended. She stated that the Triad committee is working on outreach to other communities. She attended a Triad meeting at the Beecher center in Yorkville. Triad is hosting an event on October 10, 2023 on scam awareness. It is being held at the Oswego Senior Center. She asked for an update about the roof repair at the Township office.

Clerk Report: No report

Assessor's Report: He reported that the assessment notices will be mailed on September 21st, 2023. The average increase is 8.69%. He stated that for 2024 we are

currently on pace for an 11.14% increase, but he anticipates 11.5% by the end of the year.

Ordinance Officer Report: His report is attached to these minutes.

Highway Commissioner Report: No report – Excused from meeting.

Supervisor Report: He gave an update on the cemetery and complimented the crew for cleaning up the grounds. Reported on the scatter garden. A survey and title search is in process of the property to verify ownership and locate all property lines and underground utilities. He stated some changes to the General Assistance program. (Changes attached to these minutes) He stated that he attended several senior lunches. He stated that Meals on Wheels will visit homes to serve people that may have difficulty getting out.

Supervisor West presented the following bills for approval:

General Road Fund	\$	18,088.63
Permanent Road Fund	\$	10,544.49
Building & Equipment	\$	<u> .00</u>
Total Road Fund	\$	28,633.12
General Town Fund	\$	6,000.49
Assessor	\$	8,100.05
Cemetery	\$	4,654.16
General Assistance	\$	2,380.67

Trustee Selmer commented that the cemetery GL maintenance account is \$28,000 which is close to budget.

Trustee Helgeson motioned to approve the bills as presented. Second by Trustee Bush. Roll call: Trustees Bush, Helgeson, Sawicki, Selmer, and Supervisor West all voted in favor.

New Business: None

Old Business: Clerk Holmstrom presented Resolution 2023-06 which was generated out of the closed session in August where the closed session minutes were reviewed for approval and release. Trustee Sawicki motioned to approve Resolution 2023-06 seconded by Trustee Helgeson. Roll call, Trustee's Bush, Sawicki, Helgeson, Selmer and Supervisor West voted to approve.

Public Comment: Todd Milliron commented that the Highway Commissioner should sit at the Board table and not in the back of the room. He reported on the previous meeting about his encounter with the Highway Commissioner. Stated the Highway Commissioner filed harassment charges against him. He questioned the hiring practices

of the Highway Department. Attorney Keri Lynn responded that the Highway Commissioner is not part of the Township and is not required to sit at the Board table. Milliron stated that on 8-8-2023 he submitted a FOIA for a new hires job description. He claimed the job description that he received was changed on 8-10-2023.

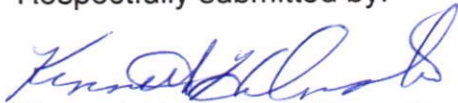
Rebecca Wintczak commented on the lack of sidewalk and crosswalk in front of her home on Fernwood. She stated that new sidewalk was installed just up the road from her house but stopped before her house. Commented this is unsafe for her children.

Eric Wintczak commented that Fernwood has heavy traffic, especially when and if Route 30 is closed for any reason. All traffic then uses Fernwood. He commented that speed bumps may be needed to slow traffic.

There was no further public comments, so Supervisor West closed the public comment section of the meeting.

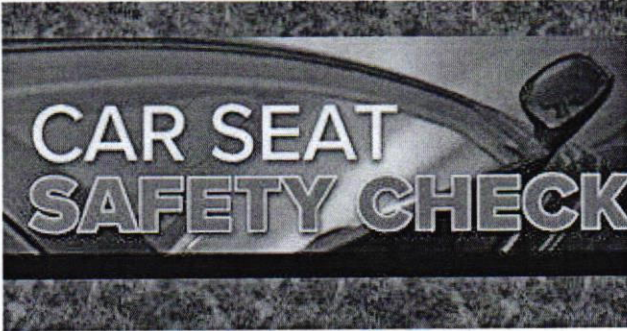
Trustee Helgeson motioned to adjourn, second by Trustee Selmer. All in attendance voted to adjourn. The meeting was adjourned at 7:05pm.

Respectfully submitted by:

A handwritten signature in blue ink, appearing to read "Kenneth Holmstrom".

Kenneth Holmstrom, Township Clerk

Oswego Township Meeting 9/12/2023



Oswego Fire Protection District
3511 Wooley Road, Oswego
Duration: 4 hours
Open to the public

09/23/23



At 5:49 AM deputies were dispatched to a traffic crash involving a single vehicle in the area of Saugatuck Rd and Douglas Rd in Oswego Township. Upon arrival an individual was located inside the vehicle suffering from what appears to be a self-inflicted gunshot wound. The individual was transported to an area hospital where they were pronounced deceased. No foul play is suspected in this incident, however, the investigation is still ongoing.

Registered Sex Offender Taken Into Custody In Kendall County

On September 4th, 2023, at approximately 12:05 PM, Sheriff's Deputies received a report of Lish entering a restricted area of Silver Springs State Park along with a juvenile subject. A Sixty-one-year-old man, Robin Lish, of Yorkville, is in custody today after being located at Silver Springs State Park with a minor as a registered sex offender. At this time the investigation is still active and ongoing. Lish is in custody at the Kendall County Jail as of the time of this release.



KENDALL COUNTY
SHERIFF'S OFFICE



WE'RE HIRING!

ELECTRONIC HOME MONITORING ASSISTANT

- **ESSENTIAL DUTIES AND RESPONSIBILITIES INCLUDE BUT NOT LIMITED TO:**
 - ASSIGNMENT AND DISCONNECTION OF GPS MONITORS
 - CONDUCTING COMPLIANCE CHECKS ON PARTICIPANTS OF EHM PROGRAM
- **37.5 HOURS PER WEEK - EVENING HOURS 12:00PM-8:00PM**
 - HOURS ARE FLEXIBLE DEPENDING ON NEEDS OF OFFICE
- **STARTING SALARY \$23.07 PER HOUR**

VISIT OUR WEBSITE FOR MORE INFORMATION
AND TO FILL OUT AN APPLICATION!

**DEADLINE TO APPLY:
SEPTEMBER 15, 2023**

WWW.KENDALLCOUNTYIL.GOV/EMPLOYMENT

QUESTIONS?
PLEASE EMAIL JWULFF@KENDALLCOUNTYIL.GOV

We're all probably familiar with the calls about extended car warranties, but there are quite a few scam-call schemes out there. Here are some tips to keep in mind the next time you get a scam call:

- NEVER give out personal information over the phone. Keep your credit card, checking account, or Social Security numbers to yourself. Don't tell them to callers you don't know — even if they ask you to “confirm” this information. That's a common trick.
- Don't send cash by messenger, overnight mail, gift cards, prepaid Visa cards, or money transfer. If you use cash or a money transfer — rather than a credit card — you may lose your right to dispute fraudulent charges. The money will be gone.
- Beware of offers to “help” you recover money you have already lost. Callers that say they are law enforcement officers who will help you get your money back “for a fee” are scammers.

You can report scam calls to the Federal Trade Commission here:

<https://www.ftccomplaintassistant.gov/#crnt&panell-1>

You can also join the National Do Not Call Registry by going to this link:

<https://donotcall.gov/>

ORDINANCE REPORT

September 2023

To date I have investigated 112 ordinance complaints which have resulted in 96 violations. Of the violations issued there have been 14 violations for unauthorized trailer or rv parking, 5 inoperable vehicles, 40 junk and debris complaints and 37 tall grass violations. Of the 37 tall grass violations, 11 properties needed to be mowed for non-compliance.

Any ordinance complaints, please call the office or email to ordinance@oswegotownship.org.

I currently have 1 active general assistance client and have assisted one other resident with Emergency Assistance. Calls are coming in almost daily inquiring about assistance.

1	Address of Ordinance Violation		City	Complaint / Issue	Call Date	Pic / Posted at Residence	Verify Date 7 Days	Sent to mow	Mowed	Disposition	Hours
2	#	Street									
3	57	Sonora	M	Inop Vehicl	1/4/2023	1/4/2023	1/11/2023	n/a	n/a	complied	1
4	96	Fernwood	M	J-D	1/3/2023	1/3/2023	1/11/2023	n/a	n/a	complied	1
5	4	Seneca	M	J-D	1/3/2023	1/3/2023	1/11/2023	n/a	n/a	complied	1
6	31	Whitney Way	M	Inop Vehicl	1/9/2023	1/17/2023	1/24/2023	n/a	n/a	complied	1
7	31	Whitney Way	M	trailer	1/9/2023	1/17/2023	1/24/2023	n/a	n/a	complied	1
8	74	Springdale	M	J-D	2/27/2023	2/27/2023	3/6/2023	n/a	n/a	complied	1
9	31	Whitney Way	M	trailer	3/6/2023	3/6/2023	3/15/2023	n/a	n/a	complied	1
10	29	Whitney Way	M	J-D	3/6/2023	3/6/2023	3/13/2023	n/a	n/a	complied	1
11	247	Fernwood	M	J-D	3/9/2023	3/9/2023	3/13/2023	n/a	n/a	complied	1
12	102	Saugatuck	M	J-D	3/15/2023	3/15/2023	3/23/2023	n/a	n/a	complied	1
13	42	s bereman	M	trailer	3/20/2023	3/20/2023	3/27/2023	n/a	n/a	complied	1
14	45	hampton	M	J-D	3/20/2023	3/20/2023	3/23/2023	n/a	n/a	complied	1
15	36	Seneca	M	J-D	3/20/2023	3/20/2023	3/23/2023	n/a	n/a	complied	1
16	65	sheffield	M	J-D	3/20/2023	3/20/2023	3/23/2023	n/a	n/a	complied	1
17	78	longbeach	M	J-D	3/20/2023	3/20/2023	3/23/2023	n/a	n/a	complied	1
18	80	hubbard way	M	J-D	3/20/2023	3/20/2023	3/29/2023	n/a	n/a	complied	1
19	70	sierra	M	J-D	3/23/2023	3/23/2023	3/29/2023	n/a	n/a	complied	1
20	72	sierra	M	J-D	3/23/2023	3/23/2023	3/29/2023	n/a	n/a	complied	1
21	78	hubbard way	M	J-D	3/29/2023	3/29/2023	4/5/2023	n/a	n/a	complied	6
22	14	Ashlawn	M	J-D	4/18/2023	4/18/2023	5/9/2023	n/a	n/a	complied	1
23	11	gentilly	M	trailer	5/8/2023	5/9/2023	5/11/2023	n/a	n/a	complied	1
24	7	greenfield	M	trailer	5/8/2023	5/9/2023	5/11/2023	n/a	n/a	complied	1
25	232	boulder hill pass	M	tall grass	5/9/2023	5/10/2023	5/17/2023	n/a	n/a	complied	1
26	232	boulder hill pass	M	Inop Vehicl	5/9/2023	5/10/2023	5/17/2023	n/a	n/a	complied	1
27	204	Fernwood	M	tall grass	5/11/2023	5/11/2023	5/18/2023	5/18/2023	5/20/2023	mowed	3
28	12	circle drive east	M	tall grass	5/11/2023	5/11/2023	5/18/2023	5/18/2023	5/20/2023	mowed	3
29	69	circle drive east	M	tall grass	5/11/2023	5/11/2023	5/19/2023	n/a	n/a	complied	1
30	76	circle drive east	M	tall grass	5/11/2023	5/11/2023	5/17/2023	n/a	n/a	complied	1
31	102	circle drive east	M	tall grass	5/11/2023	5/11/2023	5/18/2023	5/18/2023	5/20/2023	mowed	3
32	38	afton	M	tall grass	5/11/2023	5/11/2023	5/18/2023	n/a	n/a	complied	1
33	46	afton	M	tall grass	5/11/2023	5/11/2023	5/18/2023	n/a	n/a	complied	1
34	25	longbeach	M	tall grass	5/11/2023	5/11/2023	5/18/2023	5/18/2023	n/a	complied	2
35	18	s bereman	M	tall grass	5/15/2023	5/15/2023	5/18/2023	n/a	n/a	complied	1
36	4	circle drive west	M	tall grass	5/16/2023	5/17/2023	5/22/2023	n/a	n/a	complied	1
37	32	scarsdale	M	tall grass	5/16/2023	5/17/2023	5/24/2023	5/24/2023	5/26/2023	mowed	3
38	5	circle drive west	M	tall grass	5/16/2023	5/17/2023	5/18/2023	n/a	n/a	complied	1
39	45	Fernwood	M	tall grass	5/16/2023	5/17/2023	5/22/2023	n/a	n/a	complied	1
40	9	circle drive west	M	tall grass	5/16/2023	5/17/2023	5/22/2023	n/a	n/a	complied	1
41	10	marnel	M	tall grass	5/18/2023	5/18/2023	5/24/2023	n/a	n/a	complied	1
42	21	durango	M	trailer	5/18/2023	5/18/2023	5/23/2023	n/a	n/a	complied	1
43	17	durango	M	tall grass	5/18/2023	5/18/2023	5/25/2023	5/25/2023	5/26/2023	mowed	3
44	26	codorus	M	tall grass	5/22/2023	5/22/2023	5/31/2023	5/31/2023	6/1/2023	mowed	3
45	139	Saugatuck	M	tall grass	5/22/2023	5/22/2023	5/31/2023	n/a	n/a	complied	1
46	63	eastfield	M	J-D	5/24/2023	5/24/2023	5/31/2023	n/a	n/a	complied	1
47	39	Seneca	M	J-D	5/24/2023	5/24/2023	5/31/2023	n/a	n/a	complied	1
48	24	hampton	M	J-D	5/24/2023	5/24/2023	5/31/2023	n/a	n/a	complied	1
49	23	ingleshire	M	tall grass	5/24/2023	5/24/2023	5/31/2023	5/31/2023	6/1/2023	mowed	3
50	74	marnel	M	tall grass	5/24/2023	5/24/2023	5/31/2023	n/a	n/a	complied	1
51	71	eastfield	M	tall grass	6/1/2023	6/1/2023	6/8/2023	n/a	n/a	complied	1
52	148	boulder hill pass	M	J-D	6/1/2023	6/1/2023	6/8/2023	n/a	n/a	complied	1
53	57	pueblo	M	tall grass	6/1/2023	6/1/2023	6/5/2023	n/a	n/a	complied	2
54	152	longbeach	M	Inop Vehicl	6/5/2023	6/5/2023	6/14/2023	n/a	n/a	complied	1
55	31	Whitney Way	M	J-D	6/5/2023	6/5/2023	6/21/2023	n/a	n/a	complied	4
56	38	Whitney Way	M	trailer	6/5/2023	6/5/2023	6/8/2023	n/a	n/a	complied	1
57	31	Whitney Way	M	Inop Vehicl	6/12/2023	6/12/2023	6/21/2023	n/a	n/a	complied	2
58	31	Whitney Way	M	J-D	6/12/2023	6/12/2023	6/21/2023	n/a	n/a	complied	2
59	9	guilford	M	RV	6/14/2023	6/14/2023	6/21/2023	n/a	n/a	complied	1
60	81	amesbury	M	J-D	6/15/2023	6/15/2023	6/22/2023	n/a	n/a	complied	1
61	140	circle drive east	M	J-D	6/15/2023	6/15/2023	6/22/2023	n/a	n/a	complied	1
62	3	guilford	M	J-D	6/15/2023	6/15/2023	6/21/2023	n/a	n/a	complied	1
63	118	boulder hill pass	M	tall grass	6/21/2023	6/21/2023	6/27/2023	n/a	n/a	complied	1
64	120	Augusta	O	trailer	6/22/2023	6/22/2023	7/3/2023	n/a	n/a	complied	1
65	120	Augusta	O	trailer	6/22/2023	6/22/2023	7/3/2023	n/a	n/a	complied	1
66	120	Augusta	O	trailer	6/22/2023	6/22/2023	7/3/2023	n/a	n/a	complied	1
67	13	wyndham	M	J-D	6/28/2023	6/28/2023	7/10/2023	n/a	n/a	complied	1
68	74	longbeach	M	J-D	6/28/2023	6/28/2023	6/29/2023	n/a	n/a	complied	1
69	8	woodridge	M	J-D	6/28/2023	6/28/2023	7/10/2023	n/a	n/a	complied	1
70	134	circle drive west	M	J-D	6/28/2023	6/28/2023	6/29/2023	n/a	n/a	complied	1
71	12	s bereman	M	trailer	7/3/2023	7/3/2023	7/5/2023	n/a	n/a	complied	1
72	31	circle drive east	M	J-D	7/3/2023	7/3/2023	7/10/2023	n/a	n/a	complied	1
73	45	s bereman	M	J-D	7/3/2023	7/3/2023	7/10/2023	n/a	n/a	complied	1
74	28	Fernwood	M	J-D	7/6/2023	7/6/2023	7/10/2023	n/a	n/a	complied	1
75	77	ingleshire	M	tall grass	7/6/2023	7/6/2023	7/10/2023	n/a	n/a	complied	1
76	35	pembrooke	M	J-D	7/6/2023	7/6/2023	7/10/2023	n/a	n/a	complied	1
77	20	woodridge	M	tall grass	7/12/2023	7/12/2023	7/19/2023	n/a	n/a	complied	1
78	4	woodridge	M	J-D	7/31/2023	7/31/2023	8/8/2023	n/a	n/a	complied	1
79	30	greenbriar	M	J-D	7/31/2023	7/31/2023	8/8/2023	n/a	n/a	complied	1
80	17	durango	M	tall grass	7/31/2023	7/31/2023	8/8/2023	8/8/2023	8/9/2023	mowed	3
81	32	scarsdale	M	tall grass	8/2/2023	8/2/2023	8/9/2023	8/9/2023	8/9/2023	mowed	3
82	44	Saugatuck	M	tall grass	8/2/2023	8/2/2023	8/9/2023	n/a	n/a	complied	1
83	102	circle drive east	M	tall grass	8/2/2023	8/2/2023	8/9/2023	8/9/2023	8/9/2023	mowed	3
84	9	clay ct	M	tall grass	8/2/2023	8/2/2023	8/11/2023	8/14/2023	8/15/2023	mowed	3
85	15	s bereman	M	tall grass	8/2/2023	8/2/2023	8/8/2023	n/a	n/a	complied	1
86	15	s bereman	M	J-D	8/2/2023	8/2/2023	8/8/2023	n/a	n/a	complied	1
87	13	ridgefield	M	J-D	8/2/2023	8/2/2023	8/8/2023	n/a	n/a	complied	1
88	148	circle drive east	M	J-D	8/2/2023	8/2/2023	8/8/2023	n/a	n/a	complied	1
89	59	Briarcliff	M	tall grass	8/3/2023	8/3/2023	8/14/2023	n/a	n/a	complied	1
90	6	ingleshire Ct	M	tall grass	8/3/2023	8/3/2023	8/8/2023	n/a	n/a	complied	1
91	233	Fernwood	M	J-D	8/9/2023	8/9/2023	8/14/2023	n/a	n/a	complied	1
92	12	s bereman	M	trailer	8/10/2023	8/10/2023	8/14/2023	n/a	n/a	complied	1
93	40	circle drive west	M	J-D	8/15/2023	8/15/2023	8/21/2023	n/a	n/a	complied	1
94	235	Fernwood	M	tall grass	8/16/2023	8/16/2023	8/22/2023	n/a	n/a	complied	1
95	253	Fernwood	M	J-D	8/16/2023	8/16/2023	8/21/2023	n/a	n/a	complied	1
96	120	Augusta	O	trailer	8/17/2023	8/17/2023	8/25/2023	n/a	n/a	complied	1

System Activity Report

[10/17/2022 - 9/7/2023] Report Date: 9/7/2023

General Assistance

Grants (New Clients) :	1	\$642.58
Grants (Previous Clients) :	1	\$664.00
In-Process :	0	
Denials :	16	
Sanctions :	0	
Terminations :	1	
	<hr/>	
	19	\$1,306.58

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
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	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<hr/>	
	0	

Emergency Assistance

Grants :	6	\$4,795.98
In-Process :	0	
Denials :	7	
	<hr/>	
	13	\$4,795.98

Additional Activity

Appointment :	25	
Intake :	12	
Job Search :	1	
LIHEAP :	3	
Other Referral :	35	
Phone Call :	55	
Walk-In :	5	
	<hr/>	
	136	

Grand Totals:	168	\$6,102.56
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Donna Stanley

From: Claude Ainsworth
Sent: Monday, September 11, 2023 1:57 PM
To: Joe West; Donna Stanley
Subject: Road District Report

Good afternoon,
Please include the paragraphs below as my report for the board meeting:

If you drive on Fernwood Road, you'll see the results of the road improvements from this past summer's construction projects. Curb and sidewalk repairs and upgrades have been our priority for the past couple years. I think we have made a good start, albeit a small one when compared to the approximately 70 miles of curb and sidewalk that exist. However, we will continue to make things better for our residents, both as pedestrians utilizing sidewalks and as drivers on our roadways.

Included in this year's construction project is the repaving of Shore Ct, Shell Ct, Dolphin Ct, Laurie Lane, Simons Road, Tomahawk Trail, Frontier Drive, and 1.1 miles of Reservation Road. We are doing our best to try and stretch the tax dollars you've entrusted to us as efficiently as possible.

Thank you

(o) GA -
Increase Grant 25%
\$ 664 to \$ 830

the following examples: an IRA, 401K or Keogh plan has not been cashed out. Verification must be provided that the pension plan is converted to cash, the amount of the cash payment.

(p) instrument establishing the trust provides that the trust assets are to be used for the benefit of the recipient.

(q) under the Illinois Self Sufficiency Trust Fund

6.05 Asset disregard

The asset disregard is applicable to the equity value of non-exempt assets. A township is authorized to set its own asset disregard, but the asset disregard applicable to an assistance unit shall be no less than the General Assistance Office's payment level for assistance units of the same size and composition.

The asset disregards are as follows (as determined by the Township Supervisor):

(a) Adult Case \$ 1,000

The asset disregard for a homeless person is \$1,000.00.

(b) Family Case
(1) Child only — 1 Child \$ 500

For each additional child in a children only Family Case, add an additional \$ 75 to the asset disregard.

(2) 1 Child — 1 Adult \$ 1,000

For each additional person in a Family Case containing a specified adult relative (regardless of whether the additional person is an adult or a child), add an additional \$ 75 to the asset disregard.

6.06 Currently available non-exempt income

TOWNSHIP SUPERVISORS OF ILLINOIS GENERAL ASSISTANCE HANDBOOK

- (i) Reasonable and necessary expenses incurred by a landlord in renting property which generates income.
- (j) Amounts involuntarily withheld, attached or garnished, not including amounts withheld for state, Federal, and Social Security taxes.

6.09 Additional income disregard – (OPTIONAL)

The additional income disregard is applicable to the sum of currently available non-exempt earned and currently available non-exempt unearned income. The additional income disregards are as follows (as determined by the Township Supervisor).

- (a) Adult Case \$ 664
- (b) Family Case \$ 664
 - (1) Child only — 1 Child \$ 350

For each additional child in a children only Family Case, add an additional \$ 25 to the additional income disregard.

- (2) 1 Child — 1 Adult \$ 664

For each additional person in a Family Case containing a specified adult relative (regardless of whether the additional person is an adult or a child), add an additional \$ 25 to the additional income disregard.

6.10 Protected income — Supplemental Security Income (SSI)

Supplemental Security Income (SSI) is protected income which is not deemed available to meet the needs of any person other than the designated recipient. (See Synopsis of Other Government Assistance Programs in Appendix). A retroactive, lump sum SSI payment is to be treated as any other non-recurring lump sum payment, but only with respect to the designated recipient.

6.11 Earmarked income — income received on behalf of a child

Earmarked income is income received on behalf of a child in a Family Case that is intended solely for the use of the child by court order or legal stipulation of the contributor. Earmarked income is deemed available to the entire assistance unit if the child is included in the assistance unit. However, the specified adult relative who is the principal caretaker of a child on whose behalf earmarked income is being received may elect to have such child deleted from the

For each additional person in a Family Case containing a specified adult relative (whether the additional person be a child or an adult), add \$ 100 to the liquid asset disregard.

- (d) Family Case (husband and wife only) \$ 1,000

6.06 Currently available non-exempt income

All currently available income of an applicant, except currently available income specifically exempted by section 6.07, is non-exempt. In addition, the following non-exempt income is deemed currently available to and countable as income of an applicant:

- (a) the currently available non-exempt income of a responsible person, to the extent that such income can reasonably be deemed to be available for the support of the applicant; and
- (b) the currently available non-exempt income of a sponsor.

To determine the currently available non-exempt income of a responsible person or sponsor countable as the currently available non-exempt income of an applicant, see sections 6.12 and 6.13.

6.07 Exempt currently available income

The following currently available income is exempt:

- (a) Income in kind.
- (b) The value of a coupon allotment under the Food Stamp Act. (7 U.S.C. § 2011 *et seq.*)
- (c) The value of United States Department of Agriculture donated foods (surplus commodities).
- (d) The value of supplemental food assistance received under the Child Nutrition Act of 1966 (42 U.S.C. § 1771 *et seq.*) and the Special Food Service for Children under the National School Lunch Act. (42 U.S.C. § 1751 *et seq.*)
- (e) Loans received from an individual who is not a responsible person or sponsor of the applicant or any member of the assistance unit.
- (f) Up to \$2,500.00 received as a beneficiary of life insurance, to the extent that such proceeds are expended for the funeral and burial expenses of a deceased for whom the applicant is a responsible person.
- (g) Any monies received by an applicant who shares a dwelling from the other resident(s) of the dwelling for the purpose of satisfying shelter expenses, to the extent that such monies are expended for shelter expenses.

- (a) State and federal income tax withholding.
- (b) Social Security (FICA) contributions.
- (c) Mandatory employer and union deductions.
- (d) Deductions or expenses for health insurance for the applicant and any persons for whom the applicant is a responsible person.
- (e) Amounts involuntarily withheld, attached or garnisheed.
- (f) Reasonable and necessary employment related expenses, including transportation expenses necessary to maintain employment.
- (g) Actual day care costs incurred by an employed specified adult relative in a Family Case on behalf of a child or children included in the Family Case for whom the specified adult relative is the principal caretaker. This deduction shall not be allowed if the day care provider is a specified adult relative of the child.
- (h) Reasonable and necessary business expenses incurred in generating business income.
- (i) Reasonable and necessary expenses relating to rental property incurred in generating rental income.

6.09 Currently available non-exempt income disregard

The currently available non-exempt income disregard ("income disregard") is applicable to currently available non-exempt income. The income disregards are as follows:

- (a) Adult Case \$ 750
- (b) Family Case \$ 250
(child only - 1 child)

For each additional child in a children only Family Case, add \$ 100 to the income disregard.

- (c) Family Case \$ 750
(1 child - 1 adult)

For each additional person in a Family Case containing a specified adult relative (whether the additional person be a child or an adult), add \$ 100 to the income disregard.

- (d) Family Case \$ 750
(husband and wife only)

9.04 **Prohibition against disbursing Emergency Assistance for shelter expenses if code violations exist**

Emergency Assistance shall not be disbursed for a shelter payment (e.g., mortgage, rent) if the General Assistance Office has knowledge or reason to believe that the shelter premises violate any construction, plumbing, heating, electrical, fire prevention or other health and safety standards and for such reason are in a condition dangerous, hazardous or detrimental to life or health.

9.05 **Prohibition against disbursing Emergency Assistance to provide a recipient with a good or service in violation of law**

Emergency Assistance shall not be disbursed for a good or service if the General Assistance Office has knowledge or reason to believe that providing a recipient with the good or service will or may result in a violation of any provision of federal, state or local law (e.g., providing a recipient without a driver's license or automobile liability insurance coverage with motor fuel).

9.06 **Adult Case Payment Level** up to:

The payment level for an Adult case is \$ 1800

9.07 **Family Case Payment Levels**

The payment levels for Family Cases are as follows.

(a) Family Case (child only - 1 child) \$ 1800

For each additional child in a children only Family Case, add \$ 100 to the payment level.

(b) Family Case (1 child - 1 adult) \$ 1800

For each additional person in a Family Case containing a specified adult relative (whether the additional person be a child or an adult), add \$ 100 to the payment level.

(c) Family Case (husband and wife only) \$ 1800