

OSWEGO TOWNSHIP

MEETING AGENDA

JULY 11, 2017 - 6:30 pm

84 Templeton Dr. Unit# 104, Oswego, IL 60543

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENTS

PRESENTATION/POSSIBLE ACTION OF ANNUAL AUDIT

TRANSFER OF APPROPRIATIONS

PAYMENT OF BILLS

- A. General Road
- B. Permanent Road
- C. Building & Equip
- D. General Fund

APPROVAL OF MINUTES

SENIOR REPORT

KENDALL COUNTY SHERIFF'S REPORT

HIGHWAY COMMISSIONER'S REPORT

ASSESSOR'S REPORT

SUPERVISOR'S REPORT

OLD BUSINESS

- A. Plan Commission
- B.

NEW BUSINESS

- A.
- B.

TRUSTEES INITIATIVES

ADJOURNMENT

PAYMENT OF JUNE (JUNE/JULY FOR HIGHWAY) BILLS:

General Road	\$ 14,215.64
Permanent Road	\$ 56,622.83
Building & Equipment	\$ 732.69
Road Total	\$ 71,571.16

General Fund	\$ 72,571.24
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OSWEGO TOWNSHIP MEETING

Tuesday, July 11, 2017

Please print and sign name below:

- | | | |
|----|------------------|-----------------|
| 1 | DTM FEGLEY | James Fegley |
| 2 | DEBBIE ROGERS | Debbie Rogerson |
| 3 | B. H. Penley | B. H. Penley |
| 4 | Bob ROGERS | Bob Rogerson |
| 5 | Jeff Thompson | Jeff Thompson |
| 6 | Matt Melvin | Matt Melvin |
| 7 | Rick STAPLE | Rick Staple |
| 8 | Rick Jacobson | Rick Jacobson |
| 9 | Tom BECKER | Tom Becker |
| 10 | Dave Laska 10050 | Dave Laska |
| 11 | Jim Wyman | James Wyman |
| 12 | Todd MILLIRON | Todd Milliron |
| 13 | L. Philpot | L. Philpot |
| 14 | Mary Carney | Mary Carney |
| 15 | Frank Chazy | Frank Chazy |
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Minutes of the OSWEGO TOWNSHIP
REGULAR MEETING
July 11, 2017

The meeting of the Oswego Township was called to order at 6:30P.M. by Supervisor Brian LeClercq. The pledge of allegiance to the U.S. flag was given by all in attendance.

Township officials in attendance were: Supervisor Brian LeClercq, Trustees: Allyson Jacobsen, Diane Selmer, Bill Small and Donna Stanley; Clerk Ken Holmstrom, Highway Commissioner Robert Rogerson and Assessor David Maher. Kendall County Deputy Sheriff David Lawson and Attorney Karl Ottosen and 13 Oswego Township residents were also in attendance. The attendance sheet is attached to these minutes. Non Township residents Jim Wyman (WSPY) and Todd Milliron were also present.

Supervisor LeClercq opened the meeting with public comments.

Frank Carney asked for an update on the cemetery. Supervisor LeClercq responded that he will report on the status of the cemetery in his report.

Leah Philpot asked about the cash from the recycled scrap metal. Attorney Ottosen commented that this is an ongoing investigation and the Township has no comment at this time pending the outcome of the investigation.

Todd Milliron discussed road signs that were and were not replaced. He asked what happened to the signs that were taken down. He then questioned the recycled scrap metal and what happened to the proceeds. He then questioned the fact that a Township employee had off July 3rd and that was not a legal holiday.

Rick Stadel spoke on the mowing lawns in the Township.

A report on the annual audit was given by Matt Melvin of Mack and Associates. He reviewed the balance sheet and the income and expenses of the Township. The complete audit is on file in the Township office.

Supervisor LeClercq presented the following bills for approval:

General Road Fund	\$14,215.64
Permanent Road Fund	\$56,622.83
Building and Equipment	<u>\$ 732.69</u>
Total Road Fund	\$ 71,571.16
General Fund	\$ 72,571.24

Motion to approve the bills made by Trustee Jacobsen, seconded by Trustee Stanley. A roll call vote was held by Supervisor LeClercq and all Trustees present voted to approve the payment of the bills.

Last month's minutes were approved by a motion by Trustee Selmer, second by Trustee Small. Supervisor LeClercq noted that Trustee Jacobsen's name was spelled incorrectly in a couple places. The motion was changed to reflect the correction of the spelling. A roll call vote was held and all Trustees present voted to approve the minutes as amended.

An Oswego Senior Center report was given by Trustee Jacobsen. No updates on process of Senior Center lease. Trustee Jacobsen will continue to update the Board as things progress.

Deputy Sheriff Lawson reported that they have increased police patrol in Boulder Hill due to recent fire arm recovered in the area. This was an isolated incident and no threat to the general public. Boulder Hill neighborhood watch meeting is scheduled for Wednesday July 12th at the Church of the Brethren just north of Boulder Hill School at 7:00pm. Kendall County Crime Stoppers received a donation of \$1000 from Walmart.

Highway Commissioner Rogerson reported on the status of the Highway Department. Rogerson mentioned that the Highway Department had an entry in the PrairieFest Parade, this was the first time in the parade in over 10 years. Rogerson reported on the bid opening for the tree trimming. Two bids were received; one from Clean Cut tree service and one from Pessina. The bids were opened on June 23rd by Clerk Holmstrom and Highway Commissioner Rogerson. Pessina won the bid. They also opened bids for a leaf vacuum on July 2nd. Two bids were received; the bidders were Bonnell and R-Now Inc. The bid was awarded to Bonnell. Rogerson asked the Supervisor if he was reporting on the detention Pond update and Supervisor LeClercq said he would report on that during his report. Rogerson reported that he donated 2000 Township maps to the Oswego School District. He reported that the Township maintains 140 street lights in the Township; 33 of those street lights were installed and maintained by the Road Department. He is looking into installing 2 new flashing speed signs on Boulder Hill pass. The Road Department is working on safety training with a driver simulation program coming up in August.

Assessor Maher reported that his department will be finishing up the 2017 assessments end of July. Notices will come out in early September.

Supervisor LeClercq reported he would like to have all departments come up with a list of "qualified vendors". This list will be retained for a few years. He reported on the cemetery property and the addition of the Pfund property. This property was transferred to the Township in August of 2015 under the Local Government Transfer Act from the Oswegoland Park District. The property was transferred for the specific purpose of adding this property to the existing cemetery. Warranty deed on the property was recorded on June 2, 2017. A fence permit was not obtained. Permit is in the process of being obtained. He addressed the issue that this has become a dump site for tree branches and yard debris. The Township will be cleaning up the property and asked for local residents to stop using this as a dump site. A public hearing will take place before any "bodies" can be placed in the cemetery. Supervisor Leclercq met with the village today on permits required and the detention pond at the Road District. He discussed with the village the interest is sharing some equipment as a means of saving taxpayer dollars. Leclercq discussed obtaining two way radios for the Township in case of an emergency. Supervisor Leclercq reported that he did give his employee off on July 3rd, however he posted his cell number in the event that someone needed assistance that day. LeClercq discussed the "weed" issue in the Township and that he will obtain the policy from the Village and use that as a starting point for the Township. Supervisor LeClercq reported that the Township is currently posting a position opening for the approved Deputy Clerk position. Supervisor Leclercq reported that the Township has been working on computer upgrades.

Under old business Leclercq reported on the plan commission. He will be updating and adopting new Plan Commission policies.

Under Trustee Initiatives; Trustee Stanley reported on compliance with the local records act. The Township does have a record on file with the state that was filed in 1985. We are currently filing to get permission from the state to dispose of records that we are legally allowed to dispose of. A disposal certificate has been signed and sent to the state. Trustee Stanley reported that work continues on the website and upgrades have been made. New trustees are listed on the website with a link on the name to go directly to their township email. She will add information on the website on the cemetery.

Trustee Jacobsen reported on ADA compliant sidewalks. She also reported on revisiting a senior center calling tree.

Trustee Selmer discussed the need to upgrade our data storage for retention and continue the computer upgrades.

Trustee Small discussed assuery bonds and the impact on the missing receipts on the scrap metal. He also asked if the Township would consider getting sponsors to print some new Township maps.

A motion to adjourn the meeting was made by Trustee Small, second by Trustee Jacobsen. All Trustees voted to adjourn the meeting at 7:44PM.

Respectfully submitted by:

Kenneth Holmstrom, Town Clerk