



OSWEGO TOWNSHIP REGULAR MEETING AGENDA

DECEMBER 12, 2017 - 6:30 pm

84 Templeton Dr. Unit# 104, Oswego, IL 60543

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. PUBLIC COMMENTS**
- V. SEALED BID OPENING (Trailer & Portable Air Conditioner)**
- VI. PAYMENT OF BILLS**
 - A. General Road
 - B. Permanent Road
 - C. Building & Equip
 - D. General Fund
- VII. APPROVAL OF MINUTES**
- VIII. SENIOR REPORT**
- IX. KENDALL COUNTY SHERIFF'S REPORT**
- X. HIGHWAY COMMISSIONER'S REPORT**
- XI. ASSESSOR'S REPORT**
- XII. SUPERVISOR'S REPORT**
- XIII. OLD BUSINESS**
 - A. Adopt Township Levy Ordinance
 - B. Adopt Road District Levy Ordinance
- XV. NEW BUSINESS**
 - A. Acceptance of General Assistance Manual
 - B. Acceptance of Apple A Day Lease for 2018
 - C. Discussion and possible action to enter into retainer agreement with Ottosen Britz
- XIV. TRUSTEES INITIATIVES** – Allyson Jacobsen – Diane Selmer – Bill Small – Donna Stanley
- XV. ADJOURNMENT**

OSWEGO TOWNSHIP MEETING

Tuesday, December 12, 2017

Please print and sign name below:

- 1 Richard John JACOBSEN Boulder Hill
- 2 Todd MILLIRON - YORKVILLE
- 3 Jeff BURNING Oswego
- 4 Jeff THURPEL Sandwich
- 5 Jim LYMAN WSPH, Plano
- 6 Dan J. HOEG Oswego Twp. Baullett
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Minutes of the OSWEGO TOWNSHIP
REGULAR MEETING
December 12, 2017

The meeting of the Oswego Township was called to order at 6:30 P.M. by Supervisor Brian LeClercq. The pledge of allegiance to the U.S. flag was given by all in attendance.

Township officials in attendance were: Supervisor Brian LeClercq, Trustees: Diane Selmer, Bill Small, Donna Stanley, Allyson Jacobsen; Highway Commissioner Robert Rogerson and Clerk Ken Holmstrom. 3 Oswego Township residents were also in attendance. Township Assessor Maher was not present and excused from this meeting. The attendance sheet is attached to these minutes. Non-Township residents Todd Milliron, a resident from Yorkville and Jim Wyman (WSPY) were also present.

Supervisor LeClercq opened the meeting with public comments.

Todd Milliron read the report on the findings of the 2015 PAC 37850 open Meetings Act ruling. At the completion of the reading and the statement that the determination that the current board cannot correct what was done by the previous administration; Supervisor LeClercq stated that the current board made a change to this policy at the start of their term and it will be addressed again at the January meeting.

There was no further public comment, so the public comment was closed.

Clerk Holmstrom opened the bids for the portable air conditioner, roller and the trailer. There was one bid for each piece of used equipment. The reserve price on the portable air conditioner was \$125.00 and the bid was \$150.00. The reserve price for the Roller was \$250.00 and the bid was \$750.00. The trailer reserve was \$250.00 and the bid was \$375.00. These bids were accepted...

Supervisor LeClercq presented the following bills for approval:

General Road Fund	\$ 58,796.14
Permanent Road Fund	\$ 84,070.75
Building and Equipment	\$ _____ .00
Total Road Fund	\$142,866.89
General Fund	\$ 87,696.25

Motion to approve the bills made by Trustee Stanley, second by Trustee Selmer. A roll call vote was held by Clerk Holmstrom and all Trustees present voted to approve the payment of the bills.

Trustee Small motioned to approve the minutes as amended. Trustee Selmer seconded the motion. A roll call vote was taken and all Trustees present voted to approve the minutes.

Trustee Jacobsen reported that the funds had been distributed for the senior center. She had nothing else to report.

No report from the Sheriff's Department.

Highway Commissioner Rogerson gave the Highway Commissioner report. The Highway Department is working with Morris engineering on ADA road improvements. He discussed the progress on the leaf pick up service. He said that the Highway Department will do an early spring pickup due to the late leaf falling from the trees.

Supervisor LeClercq reported that the Assessor's office has no report for today.

Supervisor LeClercq stated that he obtained two bids on getting a survey on the property on route 71. The survey is required to petition the Village for a rezoning of the property. He asked for board approval to accept the lowest bid. The board agreed with Supervisor LeClercq to proceed with the survey and use the low bid. Once the property is rezoned the Township will move forward with selling the property.

Supervisor LeClercq also stated that at the January meeting he will be presenting the Sexual Harassment policy. He will also present the Open Meetings policy changes, to address the time allowed for residents at the meetings.

Supervisor LeClercq presented the Township Levy ordinance and the Road District Levy Ordinance. He stated that the Cemetery Levy was included in the General Township Levy. The proposed General Township Levy is \$1,060,054.16 which is a 0% increase from last year. He asked for a motion to approve the General levy. Trustee Small made the motion seconded by Trustee Stanley. A roll call vote was taken with Small, Selmer, Stanley, Jacobsen and LeClercq all voting yes to the General town Levy. Motion carried.

The proposed Road District Levy is for \$2,410,000.00 which is the same as the prior year and represents a 0% increase. Trustee Jacobsen motioned to approve the Road District Levy, seconded by Trustee Stanley. A roll call vote was taken with Jacobsen, Stanley Selmer Small and LeClercq all voting yes to the Road District Levy.

New Business:

Supervisor LeClercq accepted the General Assistance Manual.

Supervisor LeClercq presented the 2018 lease for Apple A Day pediatrics. He asked for a motion to accept the lease. Trustee Small motioned to accept the 2018 lease, seconded by Trustee Selmer. All Trustee's present voted to approve the lease. Motion carried.

Supervisor LeClercq stated that he had negotiated a retainer with the Township attorney at \$675 per month. This would include the attorney attending 6 meetings per year. Trustee Stanley stated that she thought the monthly retainer was rather expensive. Supervisor LeClercq stated that the phone assistance for the attorneys would be included. Highway Commissioner Rogerson stated that he has had to call for legal advice on several occasions. Trustee Selmer stated that the retainer is divided between the Highway Department and the Township office. Supervisor LeClercq stated that the retainer will be set up on a trial bases for 6 months. Trustee Stanley motioned to accept the retainer on a 6 month trial, seconded by Trustee Jacobsen. All Trustees present voted to accept the retainer.

Trustee Initiatives:

Trustee Jacobsen had no report.

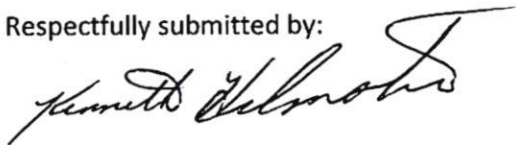
Trustee Selmer asked everyone to pay attention to what is on the website and if any changes are needed to report back to her.

Trustee Small had no report.

Trustee Stanley had no report.

A motion to adjourn the meeting was made by Trustee Selmer, second by Trustee Stanley. All Trustees voted to adjourn the meeting at 7:25PM.

Respectfully submitted by:

A handwritten signature in black ink, appearing to read "Kenneth Holmstrom". The signature is written in a cursive style with a large, sweeping initial "K".

Kenneth Holmstrom, Town Clerk

Minutes of the OSWEGO TOWNSHIP
SPECIAL MEETING
December 15, 2017

The special meeting of the Oswego Township was called to order at 6:00P.M. by Supervisor Brian LeClercq. The pledge of allegiance to the U.S. flag was given by all in attendance.

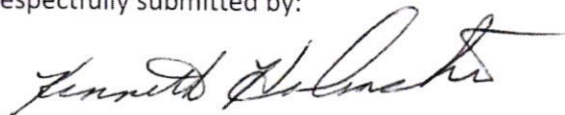
Township officials in attendance were: Supervisor Brian LeClercq, Trustees: Diane Selmer, Bill Small, Donna Stanley, Allyson Jacobsen; Highway Commissioner Robert Rogerson and Clerk Ken Holmstrom. 3 Oswego Township residents were also in attendance. Township Assessor Maher was not present and excused from this meeting.

Supervisor LeClercq opened the meeting with public comments. No one wished to comment so the public comment was closed.

Supervisor LeClercq presented the Township Cemetery Levy ordinance. The Levy was presented for 15,899.70 which was a 4.5% increase over the 2017 ordinance. Bill Small made a motion to approve the Levy. Discussion followed and the motion did not get a second and did not pass. Allyson Jacobsen made a motion to approve the cemetery Levy for \$15,215.02 which is the same amount as last year and represents no increase in the Levy. Diane Selmer seconded the motion. Clerk Holmstrom did a roll call vote; Diane Selmer, Allyson Jacobsen, Donna Stanley, Bill Small and Brian LeClercq all voted in favor of the motion. Motion carried.

A motion to adjourn the meeting was made by Trustee Jacobsen, second by Trustee Selmer. All Trustees voted to adjourn the meeting at 6:25PM.

Respectfully submitted by:



Kenneth Holmstrom, Town Clerk