



## OSWEGO TOWNSHIP REGULAR MEETING AGENDA

NOVEMBER 14, 2017 - 6:30 pm

84 TEMPLETON DR. #104, OSWEGO, IL 60543

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. PRESENTATION OF INSURANCE INFORMATION FROM TRIPP INSURANCE
- V. PUBLIC COMMENTS
- VI. TRANSFER OF APPROPRIATIONS (Attached if applicable)
- VII. PAYMENT OF BILLS
  - A. General Road
  - B. Permanent Road
  - C. Building & Equip
  - D. General Fund
- VIII. APPROVAL OF MINUTES
- IX. SENIOR REPORT
- X. KENDALL COUNTY SHERIFF'S REPORT
- XI. HIGHWAY COMMISSIONER'S REPORT
- XII. ASSESSOR'S REPORT
- XIII. SUPERVISOR'S REPORT
- XIV. OLD BUSINESS
  1. Discussion & possible action on Insurance (Toirma or Tripp)
- XV. NEW BUSINESS
  1. Direct Supervisor to file written request with the Clerk that a Special Meeting of the Township Electors is necessary on November 30, 2017 to consider following matters.
    - A. Resolution to Authorize Township staff to conduct sale of the Township property at 4100 Rt. 71, Oswego, Kendall County, Illinois, by listing with a Licensed Real Estate Agency
  2. Resolution to Authorize the Lease of Township Real Estate, 84 Templeton Drive, Suites 101, 102, 103, and 106, Kendall County, Illinois
  3. Preliminary Discussion of Levy
  4. Discussion and possible Approval of 2018 Meeting Schedule
  5. Discussion on types of acceptable Lessee's for open units in Township Building
  - 6.
- XV. TRUSTEES INITIATIVES – Allyson Jacobsen – Diane Selmer – Bill Small – Donna Stanley
- XVI. ADJOURNMENT

# OSWEGO TOWNSHIP MEETING

Tuesday, November 14, 2017

Please print and sign name below:

- 1 Tom Tripp
- 2 Bob Tripp
- 3 Tom Kester
- 4 Kelli Kelleher
- 5 Jim Alexander
- 6 Leah Philpot
- 7 David Koyner
- 8 Kim Wyman WSPY
- 9 (Robin Snyder)
- 10 Deputy Laura KLSO
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Minutes of the OSWEGO TOWNSHIP  
REGULAR MEETING  
November 14, 2017

The meeting of the Oswego Township was called to order at 6:30P.M. by Supervisor Brian LeClercq. The pledge of allegiance to the U.S. flag was given by all in attendance.

Township officials in attendance were: Supervisor Brian LeClercq, Trustees: Diane Selmer, Bill Small, Donna Stanley; Highway Commissioner Robert Rogerson and Clerk Ken Holmstrom. Kendall County Deputy Sheriff David Lawson and 8 Oswego Township residents were also in attendance. Township Assessor Maher was not present and excused from this meeting. The attendance sheet is attached to these minutes. Non-Township residents Jim Wyman (WSPY) was also present. Trustee Jacobsen was absent and excused from this meeting.

Supervisor LeClercq opened the meeting with public comments.

Jan Alexander commented that the web site needs some editing. She asked who would be doing the editing.

She next addressed the Pearce cemetery and her dissatisfaction with the decision to make this property part of the cemetery. She suggested that the land could be shared with the public and allow this property to be used for dual purpose.

There was no further public comment, so the public comment was closed.

Supervisor LeClercq stated that there is no Transfer of Appropriations for this meeting.

Supervisor LeClercq presented the following bills for approval:

General Road Fund	\$ 69,106.47
Permanent Road Fund	\$599,264.82
Building and Equipment	\$ _____ .00
Total Road Fund	\$668,371.29
General Fund	\$ 74,025.11

Motion to approve the bills made by Trustee Small, second by Trustee Selmer. A roll call vote was held by Clerk Holmstrom and all Trustees present voted to approve the payment of the bills.

Trustee Selmer motioned to approve the minutes as amended. Trustee Stanley seconded the motion. A roll call vote was taken and all Trustees present voted to approve the minutes.

Deputy Sheriff Lawson reported on the activities of the Sherriff department within the Township. They had 441 calls last month. He reported on an arrest that occurred at the Lavender Spa on November 9<sup>th</sup>, 2017. He also reported that the next meeting in Boulder Hill would be on Wednesday November 15, 2017.

In Trustee Jacobsen's absence, no Oswego Senior Report was given.



Highway Commissioner Rogerson gave the Highway Commissioner report. He discussed the severe storm and area flooding that occurred. He discussed the leaf pickup program and the best placement for residents to place their leaves to avoid road flooding.

Highway Commissioner Rogerson reported that the Tree trimming is completed for the season.

Street lights were out in Boulder Hill and the replacement of same.

He is talking to new engineers to assist with the ADA program for sidewalks.

Supervisor LeClercq reported that the Assessor's office has no report for today.

Supervisor LeClercq gave the supervisor report; he reported that several of the trustee's, highway commissioner and staff attended training in Springfield the past few days. This training is offered annually and the Township took advantage of the education.

Supervisor LeClercq would like to negotiate a retainer fee with our Attorneys. He would try for a legal fee for \$700 per month for attorney attendance at the meetings and phone calls throughout the month. The Trustee's agreed that that would be a good idea.

Under old business was the discussion on the insurance coverage that is currently with Tripp Insurance. Toirma has also offered a quote for the coverage this coming year. Supervisor LeClercq discussed the coverage under the Toirma program. Trustee Stanley stated that out of 1423 townships in Illinois, 1380 were covered by Toirma. Trustee Small asked about the hacking coverage on the computer, emails and the one credit card the Township has. Highway Commissioner Rogerson said he would like more time to review the policy coverages. He would need a couple of months which would put the decision off for another year. Trustee Small motioned to direct the Township to sign with Toirma effective January 1, 2018 for the insurance coverage. Trustee Selmer seconded the motion. Trustee Stanley stated that this is a difficult decision because Tripp Insurance has been with the Township since 1985, but the Trustee's made a commitment to the voters that we would bring change and cost savings to the taxpayers. This is a \$20,000 difference in costs. All Trustee's voted to approve the motion.

#### New Business:

A special meeting is required and the Clerk has been notified that a meeting will be held on November 30, 2017 for the purpose of a Resolution to Authorize Township staff to conduct a sale of the Township property located at 4100 Rt. 71 in Oswego, Illinois, by listing with a licensed Real Estate Agency. The second item on the special meeting agenda is a Resolution to Authorize the lease of the Township Real-Estate, 84 Templeton Drive, Suites 101, 102, 103, and 106, Kendall County, Illinois. Trustee Stanley made the motion, second by Trustee Selmer. Motion was approved by all Trustee's present.

Supervisor LeClercq started the discussion on the Levy and commended Commissioner Rogerson on not raising the amount of his request from the past year.

Supervisor LeClercq set up the calendar for meetings in 2018. He asked everyone if they knew of any conflicts. February and August meeting date need to be changed. Trustee Stanley motioned to approve

the 2018 meeting calendar as discussed and to post same. Trustee Small seconded this motion. All Trustee's present voted to approve the motion.

Supervisor LeClercq discussed the types of business we should look for to lease our properties. Medical facilities, Dance studio's, professional use and pet grooming were all brought up. LeClercq is looking for suggestions for the Realtor guidelines.

Trustee Initiatives:

Trustee Selmer gave an update on Weblinks and the process made so far on the revised web site. The next phase of the update will take 6 to 8 weeks. She stated that Supervisor LeClercq will be writing a welcome letter for the website.

Trustee Selmer announce that Deputy Lawson was recommended for a Character Counts award.

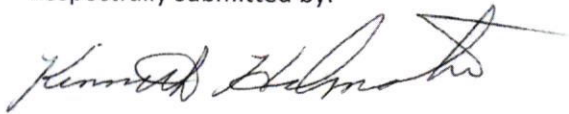
Trustee Small had no report.

Trustee Stanley has taken all cemetery documents and is getting them prepared for scanning. She commented on the Highway Department web site and was impressed with its contents. She did suggest that the yellow truck on the site be replaced with a red truck.

Trustee Stanley gave a report on the training that she attended in Springfield.

A motion to adjourn the meeting was made by Trustee Small, second by Trustee Selmer. All Trustees voted to adjourn the meeting at 7:32PM.

Respectfully submitted by:



Kenneth Holmstrom, Town Clerk

Minutes of the OSWEGO TOWNSHIP  
SPECIAL MEETING  
November 30, 2017

The Special meeting of the Oswego Township was called to order at 6:30P.M. by Clerk Ken Holmstrom. The pledge of allegiance to the U.S. flag was given by all in attendance.

Nineteen Registered Voters were in attendance including Township officials; Supervisor Brian LeClercq, Trustees: Diane Selmer, Bill Small, Donna Stanley and Highway Commissioner Robert Rogerson.

The purpose of this meeting was to discuss and adopt Resolution #2017-2 regarding the sale of Township property located at 4100 RT 71, Oswego, IL. The second item was a discussion and adoption of Oswego Township Resolution #2017-3 regarding authorization to lease certain portions of the Township property at 84 Templeton Dr #104, Oswego, IL.

Clerk Holmstrom called for nomination of a Moderator for the meeting. Brian Leclercq nominated Bruce Stanley. Bill Small seconded this motion. Clerk Holmstrom read the Oath of Moderator and swore in Mr. Stanley.

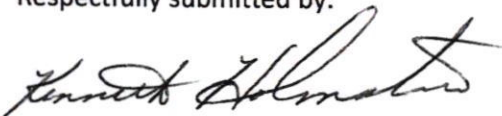
Mr. Stanley opened public comments. There were none.

Discussion on Resolution 2017-2 was opened on the sale of Township Property at 4100 Rt 71, Oswego, IL. Dan Witry motioned to approve the Resolution seconded by James Feeley. Motion passed.

Discussion on Resolution 2017-3 was opened on the lease of certain portions of the Township property at 84 Templeton Dr #104, Oswego, IL. Dan Witry motioned to approve the Resolution seconded by James Feeley. All present voted in favor and the motion passed.

James Feeley motioned to adjourn the meeting. The meeting adjourned at 6:50.

Respectfully submitted by:



Kenneth Holmstrom, Town Clerk

