

OSWEGO TOWNSHIP, KENDALL COUNTY, ILLINOIS

RESOLUTION NO. 2022-07

**A RESOLUTION AUTHORIZING THE SUPERVISOR TO PAY
ROUTINE INVOICES AND EXPENDITURES AND TO
ENTER INTO CONTRACTS PROVIDED FOR IN THE BUDGET
NOT TO EXCEED A CERTAIN AMOUNT**

WHEREAS, Oswego Township (“Township”) is an Illinois public entity operating under the laws of the State of Illinois; and

WHEREAS, the Township is a unit of local government established and governed by the Illinois Township Code, 60 ILCS 1/1-1, *et seq.*; and

WHEREAS, the Township receives certain recurring bills, such as utility bills, on a monthly basis; and

WHEREAS, the Township Board’s regular board meeting schedule leaves situations in which the Township does not have a meeting regularly scheduled to occur between the time it receives the bills and the time the payment for those bills comes due; and

WHEREAS, to the maximum extent possible, the Township desires avoiding late fees or interest charges by failing to pay invoices by their due dates; and

WHEREAS, Section 80-10(a) of the Township Code, 60 ILCS 1/80-10(a), explicitly authorizes the payment of bills related to general assistance, employee wages, and Social Security taxes prior to the Township Board’s examination and audit of township and road district accounts and without advanced Township Board authorization; and

WHEREAS, Section 80-10(a) of the Township Code, additionally authorizes the Township Board to adopt a resolution identifying bills and expenses that may be paid in advance

of the Township Board's examination and audit of township and road district accounts and without individuated bill or expense pre-approval; and

WHEREAS, in order to ensure compliance with Sections 80-10 and 80-15 of the Township Code, 60 ILCS 1/80-10 and 80-15, and align with best fiscal practices, the Township Board has discussed and evaluated the need to identify certain types of expenditures for which it has previously allocated funds in the budget and which are routine, *de minimus* or time-sensitive bills that the Supervisor may be authorized to pay in advance of Board review and then promptly report the same to the Township Board for ratification; and

WHEREAS, at times, the Township needs to enter into nominal contracts to permit the undertakings that the Township Board has discussed and directed at meetings and the contracts need to be executed in a timely fashion before the next regularly-scheduled Township Board meeting to accomplish the Township Board's objectives; and

WHEREAS, the Township Board hereby finds and determines that delegating, limiting and clearly defining situations in which budgeted and allocated funds may be expended subject to Board ratification is consistent with Section 80-10(a) of the Township Code, the Open Meetings Act and in the best interest of the Township.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE SUPERVISOR AND TOWNSHIP BOARD OF OSWEGO TOWNSHIP, KENDALL COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: The Township Supervisor is hereby authorized to pay routine bills that are submitted by vendors to the Township on a monthly basis related to utilities or other services or functions related to the Township's operational needs not to exceed the amount of ONE THOUSAND AND 00/100 DOLLARS (\$1,000.00) per invoice when the Township has received

an invoice which is due prior to the next regular Township Board meeting, provided that there are funds in the budget for the payment of the bill.

SECTION 2: Reserved.

SECTION 3: The Township Supervisor shall have the authority to commit the Township to expenditures each month not to exceed a total of FIVE THOUSAND AND 00/100 DOLLARS (\$5,000.00) per month without prior Township Board approval for routine Township operational needs, provided there are funds in the budget for such expenditures.

SECTION 4: In the event that the Supervisor pays any invoices pursuant to Section 1 above, or commits the Township to any expenditure in accordance with Section 3 above, such invoices and expenditures shall be reported to the Township Board for ratification at the next regular Board meeting following the expenditure or the commitment of the expenditure.

SECTION 5: If any section, paragraph, clause, or provision of this Resolution shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Resolution.

SECTION 6: All Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 7: This Resolution shall be in full force and effect from after its passage, approval and publication as provided by law.

Passed by the Oswego Township Board on May 10, 2022, on a roll call vote as follows:

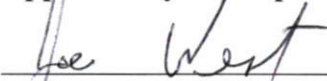
AYES: 3

NAYS: 0

ABSENT: 1

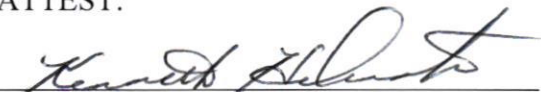
ABSTAIN: 1

Approved by the Supervisor:



Joe West,
Oswego Township Supervisor

ATTEST:



Kenneth Holmstrom,
Oswego Township Clerk