

Minutes of the Oswego Township Cemetery

REGULAR MEETING

April 13, 2021

The meeting of the Oswego Township Cemetery Board was called to order at 10:25 A.M by President Michael Lamonica. The meeting was held at 99 Boulder Hill Pass, Montgomery, Illinois. The pledge of allegiance to the U.S flag was given by all in attendance.

Cemetery officials in attendance in person were: President Michael Lamonica, Trustee Shane Wade and Trustee John Hodgson. Cemetery Superintendent Mark Gilmore was in attendance. Deputy Clerk Donna Stanley, Supervisor Brian LeClercq, Rob DeLong and Diane Selmer were also present physically.

President Lamonica presented the following bills from 1-1-21 thru 3-31-21 for approval:

Cemetery Fund (Non-Payroll)	\$ 3,682.94
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Motion to approve the bills made by President LaMonica, second by Trustee Wade. A roll call vote was held with all voting in favor. Motion passed.

President Lamonica opened up public comment session. Diane Selmer commented the superintendent and the board on a great job. The cemeteries look wonderful. Brian LeClercq explained the state requirements on cemeteries over 3 acres and the reasons we cannot expand Pearce. The state would require we submit all burials to the state data base and submit to periodic inspections. He also explained the Perpetual care trust funds and how they cannot be spent. President Lamonica closed the public comment section of the meeting.

President Lamonica asked for approval of the January 14, 2021 meeting minutes. Motion by Trustee Hodgson to approve the minutes. Second by Trustee Wade. Trustees Hodgson, Wade and President Lamonica voted to approve the minutes of 1-14-21. Motion passed.

Superintendent's Report:

Mark Gilmour discussed the need for new letters at Pearce Cemetery arch. He will get quotes to do repairs. The hill at Pearce will be mulched as well. At the Oswego Township Cemetery on Main St, the building doors have been painted and Mark informed the board that a tree will need to be removed that sits upon several empty grave sites. He will take a look at other similar situations prior to calling tree service and have them taken care of at one time. He will also look at sealcoating the driveway of all cemeteries this year.

Old Business:

Discussion was held on a Cemetery Plot buy-back policy. Board agreed to buy back sold graves at the lesser of Purchase price or 25% of current sales price. Motion to

approve was made by President LaMonica, Second by Trustee Hodgson. All voted in favor. Motion passed.

Burial policies were discussed and will be presented at next meeting.

New Business:

- Meeting dates for the next Fiscal Year were determined. They will be October 12, 2021 and April 12, 2021. Motion to adopt 2021 meeting dates by Trustee Wade, Second by Trustee Hodgson. All voted in favor, motion passed.
- A motion was made by Michael LaMonica to classify an old lawn cart as surplus equipment. Motion to accept as surplus and sell by President LaMonica. Second by Trustee Wade. All voted to approve. Motion passed.
- Discussion was held on the issue of Cemetery price increases. Oswego prices are under the surrounding areas and operating funds are running very low. Board agreed to increase all prices with an annual increase of CPI index beginning next year and every year thereafter. Winter charges will be imposed. If there is more than 4" of snow, burials will be subject to an additional upcharge of \$100.00. Double burials (stacking of no more than 2 full body burials) will be allowed with an upcharge subject to the current prevailing excavation charges. Decision must be made by family prior to 1st burial. Motion to approve Cemetery pricing changes effective 1-01-2022 by President LaMonica, Second by Trustee Hodgson. All voted to approve, motion passed.
- Discussion to add temporary staff to audit grave sales from 2016-2019. This will insure we have all burials documented as some have not been. Board approved \$10,000 in additional salary for temporary staff assistance. Motion by President LaMonica, Second by Trustee Hodgson. All voted to approve. Motion passed.

There was not a reason to go into closed session.

President LaMonica motioned to adjourn the meeting, second by Trustee Hodgson. Meeting adjourned at 11:16 A.M.

Respectfully submitted by:


John Hodgson

Cemetery Board Secretary