

OSWEGO TOWNSHIP

RESOLUTION NO. 2021- 05

**A RESOLUTION DESIGNATING FREEDOM OF INFORMATION OFFICERS
FOR THE TOWNSHIP OF OSWEGO
AND
ADOPTING RULES AND REGULATIONS UNDER THE
FREEDOM OF INFORMATION ACT**

**ADOPTED BY
THE BOARD OF TRUSTEES
OF THE
OSWEGO TOWNSHIP**

This 8th day of June 2021

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WHEREAS, the Township of Oswego, Kendall County, Illinois (the "Township") is a township duly organized under the laws of the State of Illinois, including the Illinois Township Code, and a unit of local government as defined in Section 1 of Article VII of the Illinois Constitution; and

WHEREAS, the Oswego Township is a public body as defined by the Illinois Freedom Of Information Act, 5 ILCS 140/1 et seq., (2013) (the "Act"), and

WHEREAS, Section 3.5 of the Act requires public bodies to designate one or more officials or employees to act as Freedom of Information officer or officers ("FOIA Officers"); and

WHEREAS, FOIA Officers are required to successfully complete electronic training as established by the Public Access Counselor of the State of Illinois; and

WHEREAS, FOIA Officers are required to receive requests submitted to the public body, ensure that the public body responds to requests in a timely manner and issue responses under the Act: and

WHEREAS, the Act authorizes public bodies to implement rules and regulations in conformity with Section Three thereof pertaining to the availability of records and procedures to be followed, including the times and places where such records will be made available and the persons from whom such records may be obtained; and

WHEREAS, the Oswego Township is a "Public Body" as defined by the Act and desires to designate Township FOIA officers and adopt rules and regulations pursuant to the Act.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Oswego Township, Kendall County, Illinois, as follows:

SECTION ONE: That the foregoing recitals are true and correct and are incorporated hereto by reference.

SECTION TWO: For FOIA requests for ALL Township matters, Township Clerk, Kenneth Holmstrom and Deputy Clerk, Donna Stanley are hereby designated and appointed FOIA Officers for the Township, to exercise all powers and to carry out all duties of that office as not provided for or as may be hereafter provided for.

SECTION THREE: The FOIA Rules and Regulations attached hereto as Exhibit "A" be, and the same are, hereby authorized, approved and adopted under and pursuant to the Freedom of Information Act.

SECTION FOUR: If any term, provision or condition of this Resolution shall, to any extent, be invalid or unenforceable, the remainder of this Ordinance shall not be affected thereby, and each term, provision and condition of this Resolution shall be valid and enforceable to the fullest extent permitted by law.

SECTION FIVE: This Resolution shall be in full force and effect immediately upon its passage and approval. All resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

ADOPTED this 8th day of June 2021 by the following roll call vote:

Trustee Bush YES

Trustee Jacobsen YES

Trustee Selmer YES

Trustee Sawicki YES

Supervisor West YES

OSWEGO TOWNSHIP



Joe West, Supervisor

ATTEST:



Ken Holmstrom, Clerk

STATE OF ILLINOIS)
)SS
COUNTY OF KENDALL)

CLERK'S CERTIFICATE

I, Ken Holmstrom, the duly qualified and acting Clerk of Oswego Township, Kendall County, Illinois, do hereby certify that attached hereto is a true and correct copy of a resolution entitled:

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which resolution was duly adopted by the Board of Trustees of Oswego Township at a regular meeting held on the 8th day of June 2021.

I do further certify that a quorum of the Board of Trustees was present at said meeting or attending by electronic means as permitted by Executive Order by the Governor, and that the Board complied with all of the requirements of the Illinois Open Meetings Act as amended by Executive Order during a declared disaster.

IN WITNESS WHEREOF, I have hereunto set my hand this 8th day of June 2021.





Clerk, Oswego Township