

Minutes of the Oswego Township

REGULAR MEETING

September 10, 2019 *APPROVED*

The meeting of the Oswego Township was called to order at 6:30 P.M by Supervisor Brian LeClercq. The pledge of allegiance to the U.S flag was given by all in attendance.

Township officials in attendance were: Supervisor Brian LeClercq, Trustees: Michael Bidegain, Allyson Jacobsen, Diane Selmer and Bill Small. Clerk Ken Holmstrom, Highway Commissioner Robert Rogerson and Township Assessor Brian Hauser were also present. Officer Novak and Kailus from the Kendall County Sheriff's Department were present. There were 5 Oswego Township residents in attendance including staff member Donna Stanley, Enforcement officer Rob Delong.

Supervisor LeClercq opened the public comment section of the meeting: No one in the audience wished to speak, so Supervisor LeClercq closed the public comment section of the meeting.

Supervisor LeClercq presented the following bills for approval:

General Road Fund	\$ 16,269.23
Permanent Road Fund	\$ 1,249,557.56
Building & Equipment	<u>\$ 40.37</u>
Total Road Fund	\$ 1,265,867.16
General Town Fund	\$ 53,339.96

Motion to approve the bills made by Trustee Small, second by Trustee Bidegain. A roll call vote was held by Clerk Holmstrom. Trustee Bidegain, Jacobsen, Selmer, Small and Supervisor LeClercq voted yes. Motion passed.

Supervisor LeClercq asked for approval of the August 13, 2019 meeting minutes. Motion by Trustee Selmer to approve the minutes with the additional comment added by Trustee Selmer. Second by Trustee Bidegain. All Trustees present voted to approve the meeting minutes of 8-13-2019 with Trustee Jacobsen abstaining.

Trustee Initiative:

Trustee Bidegain – commented on an article in the Township magazine on Township Websites. He is going to look into this and see if there may be any cost savings. He also complimented Donna Stanley on her work on 99 Boulder Hill Pass.

Trustee Jacobsen – Received an email from someone requesting to be on our website. Trustee Jacobsen feels that the website should be kept proprietary. She will respond to the individual.

Trustee Selmer – She attended another solid waste advisory meeting on August 27. She reported on the topics of that meeting. The next meeting will be November 20th.

Trustee Small – Discussed a fund that could be set up for donating funds Township staff and elected officials. He found that the cost of accounting for this would defeat the purpose of the fund. Supervisor LeClercq stated that the members of the staff and elected officials have been donating on their own to special causes.

Senior report – Trustee Jacobsen reported on upcoming events for the senior center. Including a garage sale, craft sale and an auction fundraiser.

The Sheriff's Department report was given by Deputy Sheriff Novak. He reported that this is his last meeting and that Deputy Kailus will be reporting in the future. His report will be attached and become part of the minutes.

Highway Commissioner Rogerson gave his report. A copy of the report is attached to and becomes part of these minutes. He reported that he negotiated with Com Ed on the install of three street lights. The cost was \$2200. He got the cost reduced to \$.00.

Township Assessor's report – A copy of his report is attached to and becomes part of these minutes.

Supervisor Report – Donna Stanley and Brian LeClercq gave an update on the 99 Boulder Hill Pass property.

- Supervisor LeClercq told the Board that there would be discussion on the Plan Commission next month. He has a list of possible names for this committee.
- LeClercq said that a final payout would be coming soon for the 84 Templeton buildout.
- He stated that there would be a Cemetery Board meeting next month.
- He is setting up a weed ordinance focus group and is looking for names of possible people to be involved.
- Collins road ditches may need to be altered for development in the area.
- He reported on the use of Township vehicles and what is defined as compensation. The Highway Commissioner has a vehicle that goes home with him at night. He will be receiving a 1099 for that use for tax purposes.
- He informed the Board that there is scheduled training for the Open Meetings Act for anyone that may need a refresher or that has not taken the training

New Business –

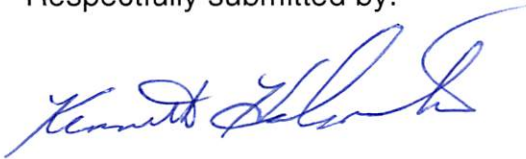
- Supervisor LeClercq stated that the discussion and action on the Route 25 Cell Tower will be tabled until the October meeting.

- Review and discussion of the Township Audit by Mack & Associates. Motion to approve the audit by Trustee Jacobsen, second by Trustee Small. Roll call; Trustee Bidegain, Jacobsen, Selmer, Small and Supervisor LeClercq voted to approve the audit findings.
- LeClercq started a general discussion on the ordinance on recreation and medical Cannabis. More to come on this as the Village of Oswego and Village of Montgomery decide on what their stand will be on this topic. This will be kept on the agenda for a while as the Trustee's may have more questions.

There was not a reason to go into closed session tonight.

Trustee Jacobsen motioned to adjourn the meeting, second by Trustee Bidegain. Meeting adjourned at 7:20pm.

Respectfully submitted by:



Kenneth Holmstrom, Township Clerk

Highway Commissioners Report 9/10/2019.

1. So, our initiative of converting all of our Township owned street lights to LED has paid off. We are now saving on our ComEd Bills. For Example, our 8/8/2019 bill total amount due is \$74.81. Last month that same bill was \$209.34 and last year's same month bill was \$267.70. Still working with ComEd and their incentives to get our other 75 ComEd owned streetlights converted to LED's.
2. The crew has been busy with storm clean up from the September 3rd storm. Also, concrete sidewalk/curb work, tree trimming, drainage and many of the services we provide to our residents. We have had many resident issue work orders, that the crew has taken care of as well.
3. Per our Annual Highway Commissioners meetings in Peoria, we are now members of Sourcewell formerly National Joint Powers Alliance (NJPA). This allows the Townships to purchase goods and services without going out to bid. Sourcewell does that for us. However, this doesn't mean we don't have to comparison shop. It simply gives us other options to use some vendors of our choice while still complying with the statutes of anything over \$20,000.00. For more info, read attached.
4. We have received our first permit fees for the small cell towers from Verizon. We are now setup to streamline this process for the future "small cell towers" in our Township.
5. Supervisor LeClercq and I met with Mr. Constantine to talk about the widening of Collins road in between Plainfield Rd and Grove Rd in the Township section.
6. We have repaved our portion of Oswego Plains last month while working with our neighboring Township Na-Au-Say.
7. We have completed a review on our street light bills and have found many months ago in early March, that we were paying for three lights that were not ours. ComEd and their fast service.....finally moved two of the lights to the proper jurisdiction and removed one other that is not existing after a new road project on Rt.71.
8. We have completed a review of our fuel purchasing and compared the optional State of Illinois fuel cards to our joint purchasing contract with the Village of Oswego, Village of Montgomery and the Oswego Fire District. The fuel card has a savings of up to 15% off at the pump. We are saving with the joint purchase contract using Feece Oil over 17% off at the pump for the entire Township. It would not

make sense to get rid of our pumps and have our crew spend time fighting traffic at gas stations while increasing our liability and decreasing our efficiency.

9. We have finally received our light duty truck to replace the Yukon that was reported in the minutes on February 12 2019. The Yukon was on our Inventory list to be replaced in 2018-2019. As you know, we hired an ordinance officer for our weeds and snow/ parking enforcement. We decided to keep the Yukon in service for this reason. So, you will now see another shiny new red truck with a plow on it, taking care of our residents and helping our first responders.
10. We have sent out our fall newsletter to all residents in Boulder Hill and Shore Heights. It includes information about garbage and recycle hauling for our residents and our snow parking ordinance. It has been posted
11. Please check our website at oswegotownship.org for any updates.

September Assessor's Report

After reviewing our assessments that were turned in on the 1st of August, the supervisor determined that the assessments did not need a multiplier. The assessment notices will be mailed out to the taxpayers Thursday the 12th likely received on the 14th or later. This means the property owners will have until October the 15th to file for a hearing with the Board of Review to contest their assessment.

August 21st had an opportunity to meet with the homeowners at Steeple Chase located in the Churchill Club subdivision. It's an over 55 community. We were able to discuss the assessment process and more importantly, the exemptions that are available to homeowners.

We still have a number of new construction properties that we're working on assessing for the 2019 assessment year. Included in this are at least one apartment complex, the Springs, located behind the Wal-Mart on route 34. We will have a total of 3 complexes added to the assessment records between now and next year. It's been over 15 years since we've had this type of constructions added.

We will be photographing as many properties as possible during this upcoming winter. It's best to start after the leaves have fallen so we can capture as much of the buildings as possible.

Current goal is to analyze our commercial assessments for the 2020 assessment year to make sure they are as accurate and equitable as possible. We will also be picking 25% of the residential neighborhoods to reassess as well.

OSWEGO TOWNSHIP MEETING

Tuesday, September 10, 2019

Please PRINT and SIGN name below:

	PRINT	SIGN
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