

Minutes of the Oswego Township

REGULAR MEETING

December 10, 2019

APPROVED 1-14-2020

The meeting of the Oswego Township was called to order at 6:30 P.M by Supervisor Brian LeClercq. This was the first meeting at the new office located at 99 Boulder Hill Pass, Montgomery, Illinois. The pledge of allegiance to the U.S flag was given by all in attendance.

Township officials in attendance were: Supervisor Brian LeClercq, Trustees: Michael Bidegain, Allyson Jacobsen, Diane Selmer and Bill Small. Clerk Ken Holmstrom, Highway Commissioner Robert Rogerson and Township Assessor Brian Hauser were also present. Attorney Bill Thomas was present. There were 9 Oswego Township residents in attendance including staff member Donna Stanley, Enforcement officer Rob Delong. Sheriff Dwight Baird was present at the beginning of the meeting. Deputy Sheriff Briars was present to present the sheriff's report.

Supervisor LeClercq welcomed everyone to the first meeting at the new location. He said the buildout for the new office is coming in under budget. He thanked Donna Stanley and everyone else that was responsible for this project. He then explained that the Township will be sharing this space with the Kendall County Police Department. Sheriff Baird spoke on the opportunity to share this location and the ability to have a location in Boulder Hill which is one of the largest area's in Kendall County.

Supervisor LeClercq opened up public comment session: Todd Milliron spoke at the meeting. He discussed his dissatisfaction with Robert Rogerson as the Township Highway Commissioner. No one else wished to speak, so Supervisor LeClercq closed the public session of the meeting.

Supervisor LeClercq presented the following bills for approval:

General Road Fund	\$ 18,153.97
Permanent Road Fund	\$ 76,779.90
Building & Equipment	<u>\$ 215,644.84</u>
Total Road Fund	\$ 310,578.71
General Town Fund	\$ 39,613.55

Motion to approve the bills made by Trustee Bidegain, second by Trustee Jacobsen. A roll call vote was held by Clerk Holmstrom. Trustee Bidegain, Jacobsen, Selmer, Small and Supervisor LeClercq voted yes. Motion passed.

Supervisor LeClercq asked for approval of the November 5, 2019 meeting minutes. Motion by Trustee Selmer to approve the minutes. Second by Trustee Small. Trustees Bidegain, Selmer, Small and Supervisor LeClercq voted to approve the minutes of 11-5-2019. Trustee Jacobsen abstained because she was not present for that meeting.

Trustee Initiative:

Trustee Bidegain – No Report.

Trustee Jacobsen – Apologized because she was not present at the last meeting. She would like to have been involved in the action taken on the Highway Department.

Trustee Selmer – She announced that she attended another solid waste advisory meeting. She stated that a solid waste plan update has been posted on the health department website. She talked about a tour of the Village of Oswego Public Works Department. She discussed the intergovernmental agency agreement. She thanked Brian Hauser for locating the new building and Supervisor LeClercq and Donna Stanley, for the work done on the buildout of the new building.

Trustee Small – Has some concerns on the investment rate of return on the Pension Fund. And concern for possible liability if the rate of return should drop. Supervisor LeClercq responded to this concern. He said that the IMRF makes adjustments annually on the fund as needed.

Senior report – Trustee Jacobsen asked everyone to check on neighbors who are senior citizens during periods of extreme weather.

Sheriff Department – This report will be attached to these minutes.

Highway Commissioner Rogerson gave his report. A copy of the report is attached to and becomes part of these minutes.

Township Assessor's report – A copy of his report is attached to and becomes part of these minutes.

Ordinance Officer Report – Copy of the report is attached.

Supervisor Report –

- Special Plan Commission meeting held on 12-7-2019 at the Village of Oswego Plan Commission meeting. At that meeting Supervisor LeClercq swore in the members that were present.
- Supervisor LeClercq discussed the IMRF employer contribution rate of 13.19%.
- TOI conference update in Springfield Illinois. 5 members from the Oswego Township attended. Supervisor stated that this is the largest conference for Township officials. However, we are also taking advantage of webinars when offered.
- Meeting dates for 2020 were presented.
- He announced that the Trustees will have a desk and workspace to share at the 99 Boulder Hill Pass location. Each Trustee will have a locked file drawer in that office space.
- He did state that the new facility is alarmed and monitored.

Old Business:

- Discussion and Vote on Resolution 2019-11 between Oswego Township and Bristol Township. Trustee Small motioned to approve Resolution 2019-11, seconded by Trustee Selmer. Clerk Holmstrom took a roll call vote and Trustees Small, Selmer, Bidegain, Jacobsen and Supervisor LeClercq vote to approve the Resolution.
- Supervisor LeClercq next asked for a ratification of Resolution 2019-12 for consolidation of the Highway Department into the Township. Trustee Jacobsen asked who would supervise the Highway road crew. Supervisor LeClercq gave an update of what was presented at the November meeting. He explained that the model the Township would like to emulate is that of the Village or County. Discussion on budget concerns and possible cost savings that may occur if this Resolution is approved and passes on the ballot. Trustee Bidegain motioned to approve Resolution 2019-12, seconded by Trustee Selmer. Roll call: Trustee Bidegain, Selmer and Supervisor LeClercq voted yes. Trustee Jacobsen and Small voted no. Motion carried.

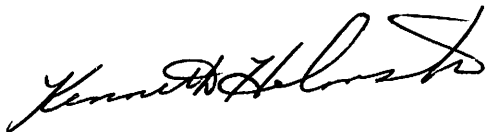
New Business –

- Review of 2020 meeting dates. Motion to approve by Trustee Jacobsen, second by Trustee Selmer. Trustee Bidegain, Jacobsen, Selmer, Small and Supervisor LeClercq voted to approve the 2020 meeting dates.
- Review of the 2020 Holiday schedule. Trustee Bidegain motioned to approve the holiday schedule, second by Trustee Jacobsen. All Trustees present voted to approve the 2020 holiday schedule.
- Supervisor LeClercq announced that there was an increase in the general assistance to \$304 from \$245.

There was not a reason to go into closed session tonight.

Trustee Jacobsen motioned to adjourn the meeting, second by Trustee Selmer.
Meeting adjourned at 7:45pm.

Respectfully submitted by:



Kenneth Holmstrom, Township Clerk

Highway Commissioners Report 12/10/2019.

1. The crew has finished our last brush pickup from the snow storm on Halloween and with the leaf pickup for this year. Our two older leaf vacs had some issues but got the job done.
2. We had submitted a claim to ComEd on 5/14/2019 about 102 & 104 Fernwood for landscape repair due to the problems that occurred while our storm sewer was being repaired. They reimbursed us for the damage that had occurred during construction in the amount \$4,069.27.
3. Our Truck #2 was giving us some trouble last month. Our Crew fixed it in house. The new (Crew-Cab truck) that was purchased in October of this year is in rotation to replace trk#2 when needed.
4. A resident issue has come up earlier this month about the cross walk at the Boulder Hill Elementary School and the folding stop signs. I have met with the school principal and staff about the issues they are facing on a day to day basis. I have contacted our County Engineer and have talked about this possible liability. We agreed that it would be in the best interest of the Township, School, Children and tax payers, to have a study done on this school and Long beach at the same time, pertaining to signage and crosswalk markings to determine what is in compliance and the safest options for this issue. EEI engineering has giving us an estimate of \$5,915.00. This cost will be split with SD308 as they agree with this study.
5. Please check our website at oswegotownship.org for any updates.

Bob Rogerson

From: Colleen Jaltuch <CJaltuch@eeiweb.com>
Sent: Friday, November 15, 2019 2:57 PM
To: Bob Rogerson
Subject: RE: [External]RE: [External]RE: [External]BH Elementary School Stop Signs
Attachments: School Crossing Study Fee Estimate.pdf

Hi Bob,

I meant to attach the cost breakdown.

*Thank you,
Colleen*

From: Colleen Jaltuch
Sent: Friday, November 15, 2019 2:56 PM
To: Bob Rogerson <brogerson@oswegotownship.org>
Subject: RE: [External]RE: [External]RE: [External]BH Elementary School Stop Signs

Bob,

After discussing these two crossing locations with you and discussing it with other staff, I have come up with an estimated cost of \$5,915 to do the following work:

1. Site visit to each location for the hour before school in the morning and hour after school in the afternoon to observe traffic patterns, relative speeds, and traffic volumes.
2. Site photographs and measurements as needed.
3. Coordination/discussion with the involved schools to find out about student routes to school and any known issues.
4. Research State Laws and guidance for school crossings to ensure any recommendations follow these.
5. Summary report of findings, including exhibits showing existing conditions and proposed recommendations.

If this sounds acceptable to you, I can put together a formal scope and proposal for this work.

*Thank you,
Colleen*

From: Bob Rogerson <brogerson@oswegotownship.org>
Sent: Friday, November 15, 2019 8:02 AM
To: Colleen Jaltuch <CJaltuch@eeiweb.com>
Subject: RE: [External]RE: [External]RE: [External]BH Elementary School Stop Signs

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Any news?? Just checking in....



**ESTIMATE OF LEVEL OF EFFORT AND ASSOCIATED COST PROFESSIONAL ENGINEERING SERVICES
OSWEGO TOWNSHIP - SCHOOL CROSSING STUDY**

11/15/2019
OSWEGO TOWNSHIP, ILLINOIS



WORK ITEM NO.	WORK ITEM	ENTITY:												WORK ITEM HOUR SUMM.	COST PER ITEM
		PROJECT ROLE:	ENGINEERING					SURVEYING			DRAFTING		ADMIN.		
			PRINCIPAL IN CHARGE	SENIOR PROJECT MANAGER	PROJECT MANAGER	SENIOR PROJECT ENGINEER I	PROJECT ENGINEER	SENIOR PROJECT MANAGER	PROJECT MANAGER	SENIOR PROJECT TECHNICIAN II	CAD MANAGER	SENIOR PROJECT TECHNICIAN I	ADMIN.		
HOURLY RATE:	\$203	\$197	\$178	\$153	\$141	\$197	\$178	\$153	\$153	\$141	\$78				
DESIGN ENGINEERING															
2.1	Project Management and Coordination		1	2										3	\$ 553
2.2	Data Collection and Analysis of Existing Conditions						14							14	\$ 1,974
2.3	Coordination with School Personnel						4							4	\$ 564
2.4	Recommendations and Report of Findings		2	2		10						4		18	\$ 2,724
PROJECT TOTAL:		-	3	4	-	28	-	-	-	-	-	4	-	39	5,815

DIRECT EXPENSES	
Printing =	\$ 100
DIRECT EXPENSES =	\$ 100

LABOR SUMMARY	
Engineering Expenses =	\$ 5,251
Surveying Expenses =	\$ -
Drafting Expenses =	\$ 564
Administrative Expenses =	\$ -
TOTAL LABOR EXPENSES =	\$ 5,815

TOTAL EXPENSES =	\$ 5,915
-------------------------	-----------------

December Assessor's Report

Board of review hearings started Friday December 6th and will be going strong up until Christmas. The commercial appeals we have will be done the first week of January. This past month we've focused on assessing all new properties and preparing for the Board of Review. We have 80+ tax payers that wanted to be present at a hearing. Approximately 70 additional hearings were requested by company that owns a number of homes in the township as rentals. The board will handle all the hearings that didn't request to be there, will ask me for evidence if they feel they need it.

Next year will bring many challenges that we will be preparing to handle in addition to making sure neighborhoods are assessed properly. There will likely be a number of new commercial properties that will be assessed in our downtown commercial district.

ORDINANCE

11/8/19- Received 2 additional payments for weed ordinance fees totaling \$1150.

11/11/19- Snow event on this day. I did go out and drive Boulder Hill while waiting for official snowfall reports to enforce ordinance. Made calls to The National Weather Service office in Romeoville at 9:03am and at 12:10pm. At 9:03am the official snowfall was at .8 inches, at 12:10pm the official total was 1.1 inches. No violations were issued during this event, however I did observe upwards to 150 vehicles still remaining on the Township roadways in Boulder Hill only. I also observed 3 vehicles that were parked on the road with no form of registration on them, these vehicles were forwarded to the Sheriffs Office in hopes to be resolved before future events. I also observed multiple trailers and 1 semi-tractor, and 1 heavy duty work vehicle parked on the streets. Bob Rogerson and I have discussed using Blackboard Connect to send messages to the community for every snow forecast as an attempt to try to get as many vehicles off the road as possible.

Address	Billed	Received	
53 Circle Dr East		150	150
59 Sonora		250	250
Lot 1 Marina Ter. Unit 2		250	250
62 Springdale		600	
39 Cayman		100	
16 Dolphin Ct		300	
17 Codorus		600	
32 Scarsdale	1100		
31 W Anchor	900		
38 Circle Dr East	75		
20 Wyndham	275		
20 N Bereman	100		
21 Wyndham	100		
28 Hampton	200		
247 Fernwood	100		
67 Pueblo	100		
40 Pembroke	200		
55 Longbeach	500		
55 Stratford	100		
139 Braeburn	100		
190 Boulder Hill Pass	100		
37 Sonora	700		
64 Cordorus	400		
Lot 1 Farm Colony	300		
44 Saugatuck	100		
8 Culver	900		900
	8600		1550

Oswego Township Meeting

12/10/2019

Kendall County Sheriff's Office Participates in "No Shave November"

The Kendall County Sheriff's Office is proud to once again participate in "No Shave November", an annual fundraising and awareness effort during which participants from around the world, including many law enforcement agencies have put down their razors in order to donate to local not-for-profit organizations.

Kendall County Sheriff's Office employees made recommendations for which not-for-profit organization would receive the donation, and this year the Sheriff's Office has chosen to donate funds raised during "No Shave November" to Badge of Life.

Badge of Life is a non-profit organization based out of Streamwood, Illinois which is dedicated to educate and train law enforcement about mental health and suicide prevention. Kendall County Sheriff Office deputies and employees participated or made donations to this fundraiser, raising a total of \$1,080.00. For more information about Badge of Life, please visit their website at <https://badgeoflife.org>.






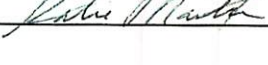
KCSO Activity from 11/1/2019 to 11/30/2019

287 Calls for Service 30 Civil Process Attempts 251 T/S

OSWEGO TOWNSHIP REGULAR MEETING

Tuesday, December 10, 2019

Please PRINT and SIGN name below:

	Please PRINT	and SIGN	name below:
1	STEPHAN WEEBER		
2	MIKE & THERESA DAVIS		
3	GARY EAGLETON		
4	Todd Millikan		
5	Bill Penley		
6	Katie Marter		
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			