

Minutes of the Oswego Township

REGULAR MEETING

March 12, 2019

The meeting of the Oswego Township was called to order at 6:30 P.M by Supervisor Brian LeClercq. The pledge of allegiance to the U.S flag was given by all in attendance.

Township officials in attendance were: Supervisor Brian LeClercq, Trustees: Michael Bidegain, Allyson Jacobsen, Diane Selmer and Bill Small. Clerk Ken Holmstrom, Highway Commissioner Robert Rogerson and Township Assessor Brian Hauser were also present. Officer Novak from the Kendall County Sheriff's Department was present. There were 8 Oswego Township residents in attendance.

Supervisor LeClercq opened the public comment section of the meeting:

There were no public comments.

Supervisor LeClercq presented the following bills for approval:

General Road Fund	\$ 52,492.53
Permanent Road Fund	\$ 140,902.39
Building & Equipment	<u>31.25</u>
Total Road Fund	\$ 193,426.17
General Town Fund	\$ 101,198.07

Motion to approve the bills made by Trustee Small, second by Trustee Bidegain. A roll call vote was held by Clerk Holmstrom. Trustee Small, Bidegain, Selmer, Jacobsen and LeClercq voted yes. Motion passed.

Supervisor LeClercq asked for approval of the February meeting minutes. Trustee Selmer had one correction to the minutes. Motion by Jacobsen to approve the minutes as corrected. Second by Trustee Selmer. All Trustees present voted to approve the meeting minutes of 2-12-2019 with the one correction.

Trustee Initiative:

Trustee Bidegain reported that he has submitted his assessment and review of what is necessary to upload the check summary and has forwarded that to Supervisor LeClercq. LeClercq thanked him for his work so far on the assessment of the IT system at the Highway Department and asked if he could review the Township office on a new software install.

Trustee Jacobsen asked Donna Stanley for a spreadsheet on what was spent on the buildout of unit 102 and 103 to date. She also asked Supervisor LeClercq if he was

able to make a list of back items that remain on the list to be completed. Supervisor LeClercq reported that this would be started later this week.

Trustee Selmer reported that she attended the meeting on February 25th at the county on the solid waste. She is on the committee for the solid waste program. She discussed the future of recycling and electronic waste. Next meeting is set for May 28th.

Trustee Small asked for an update on the union discussions from Highway Commissioner Rogerson. He also reported that there is in place a check reconciliation and that has been completed for the month.

Trustee Jacobsen gave the Senior report. She reported that there is a pre-contract that the Traugher building may be sold. She reported on other senior services in surrounding towns.

The Sheriff's Department report was given by Deputy Sheriff Novak. He reported on Scholarship opportunities from the Kendall County Sheriff Department available to a graduating senior who is going to a university in Illinois for the next year. He gave a report on the shooting range. He reported that on April 5th there would be a free session on severe weather education. His report will be attached and become part of the minutes.

Highway Commissioner Rogerson gave his report. A copy of the report is attached and becomes part of these minutes.

Township Assessor's report –He reported that they are currently reviewing new apartment complexes and subdivisions. He said that goggle maps has been a great asset to the assessor's office.

Supervisor Report – Supervisor LeClercq gave a report of the progress on the build out of the units at 84 Templeton. Brett from Ethos discussed the progress and updated the Trustees on meetings that have taken place.

Old Business: None

New Business:

Discussion and possible action on hiring an Ordinance Enforcement officer: Highway Commissioner Rogerson discussed the duties and responsibilities of this position. He stated that he personally did start this on a trial basis to determine the work required to handle the duties of this position. Trustee Jacobsen reported on her experience living in Boulder Hill. Trustee Selmer asked why the Sheriff Department could not take this responsibility. Rogerson reported that this would not be a priority to the Sheriff Department and it is time sensitive. Discussion followed. Trustee Small motioned to approve that we hire an Ordinance Enforcement Officer at a retainer amount per month and that we pay \$50 per occurrence after 6 events. Trustee Bidegain seconded this motion. Trustee Selmer asked if this is for one official. Roll call vote was called. Trustee Small, Bidegain and LeClercq voted in favor of the motion. Trustee Jacobsen and Selmer voted no. Motion passed.

Next was discussion and approval of the Annual Town meeting agenda. Trustee Jacobsen motioned to approve the agenda, seconded by Trustee Selmer. All Trustee's present voted to approve the agenda.

Trustee Selmer motioned to go into closed session for the purpose of sale and acquisition of property {5 ILCS 120/2 (c)(5) & (6)}. Seconded by Trustee Bidegain. All Trustee's present voted in favor of going into closed session. The meeting went into closed session at 7:30.

The meeting came out of closed session and returned to open session at 8:43. Present were Trustee's Bidegain, Jacobsen, Selmer, Small and Supervisor LeClercq. Also present was Clerk Holmstrom, Highway Commissioner Rogerson and Assessor Hauser and the operations manager, Donna Stanley.

Supervisor LeClercq asked for a motion to hire Dolan and Murphy Commercial Real Estate Broker to represent the Township in an offer to purchase a property and Building in Boulder Hill to house the Township office. Trustee Small made that motion seconded by Trustee Bidegain. Trustee's Small, Bidegain, Selmer, Jacobsen and Supervisor LeClercq all motion in favor. Motion carried.

Trustee Small made a motion to authorize Dolan and Murphy to put in an offer on the Township behalf to purchase property located at 99 Boulder Hill Pass in Oswego, Illinois. The price range would be between \$350,000 to \$385,000. Trustee Bidegain seconded that motion. Trustee's Small, Bidegain, Selmer, Jacobsen and Supervisor LeClercq all voted in favor of the motion. Motion carried.

Trustee Selmer motioned to adjourn the meeting, second by Trustee Jacobsen. Meeting adjourned at 8:51pm.

Respectfully submitted by:

A handwritten signature in black ink, appearing to read "Kenneth Holmstrom". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Kenneth Holmstrom, Township Clerk