

Minutes of the OSWEGO TOWNSHIP
REGULAR MEETING
February 20, 2018

The meeting of the Oswego Township was called to order at 6:30 P.M. by Supervisor Brian LeClercq. The pledge of allegiance to the U.S. flag was given by all in attendance.

Township officials in attendance were: Supervisor Brian LeClercq, Trustees: Diane Selmer, Bill Small, Donna Stanley, Allyson Jacobsen; Highway Commissioner Robert Rogerson, Brian Hauser in for Assessor Dave Maher and Clerk Ken Holmstrom. Attorney Shawn Flaherty was in attendance and Mike Novak from the Sheriff's department. Thirteen Oswego Township residents were also in attendance. The attendance sheet is attached to these minutes. Non-Township residents Todd Milliron and Jim Wyman (WSPY) were also present.

Supervisor LeClercq opened the meeting with public comments.

Dan McCluskey, Denise Holmes and Lynne Mattingly all spoke in favor of the senior center and asked for the Township's continued support of the center. Sandra Pastore spoke in favor of the senior center and asked if the reserve funds that were put aside for the senior center could be paid to the Senior Center since they were not expensed in another area and the Township is nearing the end of their fiscal year.

There was no further public comment, so the public comment was closed.

Supervisor LeClercq presented the following bills for approval:

General Road Fund	\$ 17,734.86
Permanent Road Fund	\$109,098.11
Building and Equipment	<u>\$ 48,205.43</u>
Total Road Fund	\$175,038.40
General Fund	\$ 54,295.04

Motion to approve the bills made by Trustee Small, second by Trustee Selmer. A roll call vote was held by Clerk Holmstrom and all Trustees present voted to approve the payment of the bills.

Trustee Selmer motioned to approve the minutes of the January 9th, 2018 meeting of the Township. Trustee Jacobsen seconded the motion. A roll call vote was taken and all Trustees present voted to approve the minutes.

Trustee Jacobsen reported for the senior center. She reported that a meeting is scheduled on 3-7-2018 at 6:00pm to discuss location issues that will be coming up in August. The meeting will be at the Senior Center. She reported that the VNA will be having a Gala to celebrate the 100 year anniversary of the VNA. This will be held on Friday May 4th, 2018 at 6:00 at 251 S River in Aurora, Illinois. Jacobsen also reported that the senior services of Yorkville is having a 44th anniversary meeting at 12:15 on February 28, 2018 at the Villa Olivia Country Club in Bartlett, Illinois.

Supervisor LeClercq asked Trustee Jacobsen if she felt that the extra funds asked for from the senior center would be an appropriate use of the funds to be spent on the senior center. She replied that it

would be a good use of the funds. LeClercq asked the other Board members if they agreed and confirmed with Attorney Flaherty the procedure to approve this expenditure. Attorney Flaherty said it was already in the budgeted items and would be approved as an expense on the monthly reported expenditures when it was paid.

Sheriff's Department report was given by Deputy Novak. He reported that on January 30, 2018 the US Marshall Task Force apprehended a Mr. Castelanos who was wanted by Kane county on 4 counts of first degree murder. On 2-7-2018 Anthony Bestwiser was apprehended by the Marshall Task Force on 6 charges. He informed the Township that they participated in the Hultgren Stem Scholarship program. He discussed the program. Deputy Novak stated that the Sheriff's department will be having a meeting in Boulder Hill on Gang Awareness and Education. This meeting will be held on March 7, 2018 at 7:00 at the Boulder Hill Church of the Brethren. He last reported that the Sheriff's department responded to 212 Calls in January in the Oswego Township.

Highway Commissioner Rogerson gave the Highway Commissioner report. He reported the garbage issue on Route 25 had been taken care of. The Highway Department has been working with Toirma on training on safety issues. The ADA project is in the planning stages. He discussed the snow fall and ice storms that have been handled by the township. He talked about implementing an ordinance to prohibit parking in certain areas when snowfall exceeds 2 inches.

Brian Hauser gave the assessor report. Starting to ramp up work for new assessments for 2018. Looks like the county is about a 5% increase for 2018. Supervisor LeClercq asked what the lag time is for the Township on getting information on buildings coming into the Township. Mr. Hauser said that sometimes they do not receive permits for months after the property is complete. He explained that the lag does not affect the property taxes because the assessor office can determine when the property was finished.

Supervisor LeClercq gave the Supervisor Report. He reported on questions on the legal bill and the effect FOIA requests have on Township expenses. Supervisor LeClercq asked that when someone makes a FOIA request that they should pick up their request. He gave an example of a request that was not picked up and was 598 pages and 8 hours of look up time. That same person went public with accusations of wrong doing and had they pickup up the requested information, their questions would have been answered. LeClercq reported on a meeting that was sponsored by the Village of Oswego. He was asked to give a report at that meeting. Township Trustees did not receive an invitation to this meeting. Diane Selmer informed everyone that the FOIA requests are being uploaded to the Township website. LeClercq invited Nicole Niwa, Scott Gryder and Lynn Cullick to come forward and discuss a joint initiative to light up Boulder Hill. Kendall County Sheriff started the initiative to light up Boulder Hill by lighting up porch and yard lights. The program will distribute LED light bulbs to households in Boulder Hill. By doing this immediately, the Township would be safer and the Township would not need to install street lights which would save on the cost of light poles in Boulder Hill. The cost per pole would be about \$13,000.00. Walmart has agreed to underwrite some of the costs for the LED light program.

LeClercq reminded all Trustee's to send in their statement of economic interest to Kendall County. He also asked Donna Stanley to assist with putting the Board packets together.

Clerk Holmstrom updated the board on the status on the record scanning. He informed the Board that the Deputy Clerk is spending about a day and a half per week on scanning, one day helping the highway department and half a day cross training with Michele. She can scan about 17 files in a day and each file

can have between 10 and 150 pages. We are on target for end of June to have the Township office records scanned and then the Highway department will be next project and expected to be complete by the end of December, 2018.

Old Business: None

New Business:

Supervisor LeClercq presented the preliminary budget for review and discussion. He discussed a timeline for adopting the budget. A special meeting may be called to approve the budget in April. In the past the budget was approved in May after the start of the new fiscal year. Discussion followed on budget and when it will be approved. Commissioner Jacobsen asked to review the budget at the next meeting and have a special meeting in April to finalize and approve the budget.

LeClercq told the Board to be mindful of electronic email and not to send to all, because this would constitute a meeting and would be an illegal meeting because it was not published and available to the public.

LeClercq discussed a loss prevention policy that is in the board packet. Trustee Stanley motioned to approve the Loss Prevention Policy; seconded by Trustee Selmer. All trustees present voted to approve the Loss Prevention Policy.

LeClercq next brought up the Crime Prevention Initiative. This would be the Sheriff Department, County and the Township. Trustee Jacobsen and Trustee Small volunteered to serve on this committee.

Trustee Initiatives:

Trustee Jacobsen discussed having an ordinance to restrict parking when we have more than 2 inches of snow fall. She questioned if we had authority to put that in place. Our attorney will verify the Townships authority in this issue.

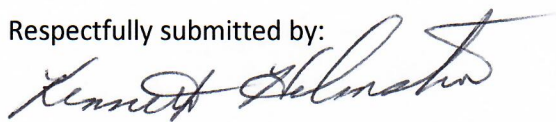
Trustee Selmer gave an update on the website progress. The next step in the process will be staff training. The site should go live in a month. She attended the first Boulder Hill Neighborhood watch meeting. She will try and attend as they happen. She also attended the final meeting on the Wolf Crossing project given by the Village of Oswego.

Trustee Small had no report.

Trustee Stanley asked if there would be any further discussion at this meeting on the budget. Brian asked all Trustees to review the information given and ask questions to the department head that would handle that area. Further Board discussion would take place at the next scheduled meeting.

A motion to adjourn the meeting was made by Trustee Jacobsen, second by Trustee Stanley. All Trustees present voted to adjourn the meeting at 7:38PM.

Respectfully submitted by:



Kenneth Holmstrom, Township Clerk